

**AGENDA OF THE REGULAR MEETING
BOARD OF TRUSTEES
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
325 S. Peck Ave., Manhattan Beach, CA 90266**

**September 15, 2010
5:30 PM Closed Session
6:30 PM Regular Open Session**

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Board Secretary, Nancy Bogart, at 310-318-7345, ext. 5902, for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

Writings related to a Board meeting agenda item that are distributed to at least a majority of Board members less than 72 hours before a noticed meeting, and that are public records not otherwise exempt from disclosure, will be available for inspection at the District office, 325 S. Peck Avenue, Manhattan Beach, CA 90266. Such writings may also be available on the District's website. (Government Code §54957.5 (b)).

A. CALL TO ORDER (5 minutes)

1. Call to Order (5:30)
2. Recess to Closed Session
3. Reconvene Open Session (6:30)
4. Pledge of Allegiance
5. Report from Closed Session
6. Approval of Agenda

B. ANNOUNCEMENTS AND COMMUNICATIONS (5 Minutes)

1. Public Comment Regarding Agenda
The purpose of this section is to permit any person in the audience to make a statement to the Board of Trustees on items on the Agenda. Persons are limited to three (3) minutes for their communication, unless the Board deems otherwise. The President will conclude the Public Comment after a reasonable length of time and proceed with the Agenda. The Board may, at its discretion, permit statements on items not on the Agenda, but pertaining to the school district, if appropriate and not an impediment to the efficiency and orderliness of the meeting; no action shall be taken on any item not appearing on the Agenda.
2. Board Member Announcements
3. 2010-2011 Student Board members will be introduced:

Sierra Bloodgood, Mira Costa High School
Emily Goldenberg, Mira Costa High School
4. 2010-2011 Student Board representative from Manhattan Beach Middle School, Dana Sheckter, will be introduced.

5. Sierra Bloodgood and Emily Goldenberg, Student Board Members, will discuss student topics at Mira Costa High School, elementary schools, and events and activities in the District. Dana Sheckter will report on activities at Manhattan Beach Middle School.

AT THIS TIME, THE REGULAR OPEN SESSION BOARD MEETING WILL BE ADJOURNED SO THAT A MEETING OF THE MANHATTAN BEACH SCHOOL FACILITIES CORPORATION MAY BE HELD.

THE REGULAR OPEN SESSION BOARD MEETING WILL BE RECONVENED IMMEDIATELY AFTER THE MEETING OF THE MANHATTAN BEACH SCHOOL FACILITIES CORPORATION.

C. PRESENTATION/DISCUSSION ITEMS (Minutes)

Members of the audience may request to speak on any item(s), prior to discussion by the Board. Speakers will have one (1) minute to address the Board.

- | | |
|----------------------|--|
| Romines
1 | 1. Presentation by the Staff and John Dale from Harley Ellis Devereaux, on the BB Budget, Timelines and Progress on the Design Development for the Construction and Modernization of the Mira Costa High School with Measure BB Funds. |
| Seaton
2 | 2. Presentation of 2010 Standardized Testing and Reporting (STAR) Assessment Data and Academic Performance Index (API) for the Manhattan Beach Unified School District. |
| Hall
3-5 | 3. Ratify Collective Bargaining Agreement between the Manhattan Beach Unified School District and the Manhattan Beach Unified Teachers Association, from July 1, 2008, through June 30, 2012. |

D. PRESENTATION/ACTION ITEMS

Members of the audience may request to speak on any item(s), prior to action by the Board. Speakers will have one (1) minute to address the Board.

- | | |
|-------------------------|---|
| Romines
6-20 | 1. Manhattan Beach Unified School District 2010-2011 Budget with the Addition of the 2009-10 Unaudited Actuals (Approval is Requested) |
|-------------------------|---|

E. CONSENT CALENDAR (15 Minutes)

Items included in this section are considered routine and customary school district business. Any Board member or member of the audience may request that any consent item(s) be removed, discussed, and acted upon separately.

General

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|-------------------------|--|
| Seaton
21-22 | 1. Approve field trip request from Erika White, girls' volleyball booster club president, to travel to Las Vegas on September 24-26, 2010, for a tournament. Twelve athletes and two chaperones will travel via Southwest Airlines and will stay at the Hilton Garden Inn. One day of school will be missed. There is no cost to the District. |
|-------------------------|--|

- Seaton
23-24** 2. Approve field trip request from Mira Costa High School's girls' tennis team to travel to La Quinta High School and Palm Desert High School tennis matches, on October 15-16, 2010. The students and chaperones will leave on Friday afternoon, October 15th, and return on Saturday afternoon, October 16th. There will be ten female athletes attending, with two chaperones supervising. Transportation will be by van rental.
- Seaton
25-27** 3. Approve field trip request from seventh grade GATE to travel to the Ocean Institute in Dana Point, on October 4-6, 2010. The boys are going from October 4th-5th, and the girls are going from October 5th-6th. There will be twenty male students and thirty-eight female students attending, with two male chaperones and four female chaperones supervising. Transportation will be by Pacific Coachways Bus.
- Seaton
28-34** 4. Approve the agreement between the Manhattan Beach Unified School District and the Spark Programs for curriculum, equipment, and training on mandatory staff development day, October 11, 2010. The cost of the training program and transportation/housing of two trainers at \$6,398, and twenty-two curriculum binders at \$4,828.78, will be paid out of Title II, account number 01.0 40350.0 11100 10000 5850 1120. The \$19,468.80 cost of SPARK physical education equipment will be paid out of the Beach Cities Health District Physical Education grant. There will be no impact on the general fund.
- Seaton
35** 5. Approve adoption of new textbook, Face-À-Face, to be used as the core instructional text by students enrolled in French 7-8 at Mira Costa High School.
- Schneider
36-38** 6. Ratify District Master Contracts for Nonsectarian, Nonpublic Agency and School Services for the 2010-11 fiscal year, for the purpose of providing special education and related services, as mandated by Individualized Education Plan (IEP). The Master Contracts are effective from July 1, 2010, through June 30, 2011, with the exception of Devereux Glenholme, effective August 9, 2010, through June 30, 2011. Amount not-to-exceed \$2,051,070.63. This is within the planned budget for services. No change to overall budget.
- Hall
39-40** 7. Approve consultant agreement for Lynn McIver, Reading and Writing Consultant to be paid at the rate of \$50.00 per hour, not-to-exceed \$9,800.00, from September 16, 2010, through June 30, 2011, charged to acct. # 01.0-90255.0-11101-10000-5890-5000400.
- Hall
41-42** 8. Approve consultant agreement for Jon Fowler, Character and Friendship Building Consultant to be paid at the rate of \$50.00 per hour, not-to-exceed \$3,500.00, from September 16, 2010, through June 30, 2011, and charged to acct. #01.0-90255.0-11101-10000-5890-5000400.
- Hall
43-44** 9. Adopt Resolution 2010-13, approving the energy education consultant agreement between the Manhattan Beach Unified School District and the Manhattan Beach Athletic Foundation.

Personnel

10. Ratify employment of classified personnel at effective dates listed:

Aggers, Ericka, Health Care Specialist, MBMS, Perm., 81.25% time, Range 15, Step 2, effective 09/01/10 (Change in IEP)

Estrada, Ramon, Campus Security Staff – Locker Room, MCHS, Perm., 100% time, Range 9, Step 3, effective 09/07/10 (Board approved new position)

Giovati, Johnny, Health Care Specialist, Pennekamp, Perm., 75% time, Range 15, Step 2, effective 09/01/10 (IEP)

Marco, Lindsay, Occupational Therapist, Student Services, Perm., 100% time, Range 50, Step 4, effective 09/13/10 (Replacement)

Salceda, Leticia, Office Specialist, Preschool, Perm., 50% time, Range 18, Step 3, effective 09/07/10 (Reinstatement after lay-off)

Wicks, Thomas, Campus Security Staff, MCHS, Perm., 75% time, Range 9, Step 3, effective 09/13/10 (Replacement)

11. Ratify leave of absence for classified employees at effective dates as listed:

Adams, Michele, IBI, MBMS, (Contract Article 6), effective 09/01/10 – 10/11/10

Ojeda, Malisa, IBI, Preschool, (Contract Article 6), effective 09/01/10 – 02/08/11

12. Ratify change of status of classified personnel at effective dates listed:

Cooper, Timothy, Athletic Trainer, MCHS, Perm., 75% time to 100% time, effective 09/01/10

Costa, Stacia, Library Media Specialist, Pennekamp, 70% time, to 90% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Cummings, Terri, Special Ed. I.A., Preschool, Perm., 50% time to Meadows, 75% time, effective 09/01/10 (Replacement)

Esslinger, Kimberly, Special Ed. I.A., Meadows, Perm., 75% time to 50% time, effective 09/03/10 (Voluntary reduction of hours)

Limbach-Jones, Julie, Library Media Specialist, Perm., Pacific, 52.5% time to 95% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Matsuyama, Yukari, Library Media Specialist, Perm., Robinson, 45.88% time to 80% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Plata, Georgina, Computer Lab Specialist, Meadows, Perm., 27% time to 34% time, effective 09/01/10 (MBEF funding for 2010-11 school year)

Primm, Christine, Library Media Specialist, Perm., Meadows, 62.5% time to 85% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Snively, Heidi, Library Media Specialist, Perm., Grand View, 90% time to 100% time, effective 08/31/10 (MBEF funding for 2010-11 school year)

Stearns, Crystal, Special Ed. I.A., MBMS, Perm., 81.25% time to IBI, Pacific, Perm., 81.25% time, effective 09/01/10

Truxton, Megan, Special Ed. I.A., MBMS, Perm., 62.5% time to MBMS 75% time, effective 09/01/10 (IEP)

13. Ratify employment of Rodarte, Lori, effective 09/01/10, to serve as a substitute, district wide.
14. Ratify employment of certificated day-to-day substitutes at current rate of pay as follows:

Holton, Susan, eff. 8/31/10
Faragalla, Taryn, eff. 8/31/10
15. Ratify change in status for Ian Uhalt (MCHS), from 60% to 100% eff. 8/31/10.
16. Ratify employment for Michael McAvin (MCHS), extra period assignment, Col. 6, Step 12, 20% FTE, eff. 8/31/10.
17. Ratify employment of certificated staff as follows:

Krzmarzick, Michelle (PAC), Col. 3, Step 10, 100%, TEMP, eff. 8/31/10
Mamakos, Karen (Preschool), Col. 5, Step 5, 62.50% FTE, eff. 8/31/10
Miyagawa, Lesley (ROB), Col. 3, Step 1, 100%, eff. 8/31/10
Partlow (Schachter), Jaime (Preschool), Col. 4, Step 4, 100%, eff. 8/31/10
Pon, Christina (Preschool), Col. 5, Step 5, 62.5% FTE, eff. 8/31/10
Quiroz, Lindsay (Ed. Serv.), Col. 2, Step 4, 60% FTE, TEMP, eff. 8/31/10
Schell-Richardson, Elizabeth (MBMS), Col. 6, Step 3, 66.64% FTE, eff. 8/31/10
Tuttle, Heather (ROB), Col. 3, Step 3, 100%, eff. 8/31/10
18. Ratify leave of absence for Christina Robertson (MBMS) per MBUTA Contract Article #11.9, #11.10, #11.18 from 8/31/10 through 6/23/11.

Business

- 45-46 19. Accept, with thanks, gifts to the District from David and Jeri Vick.
- 47-51 20. Ratify purchase orders to date.
- 52-54 21. Accept Developer Fee report for the month of July 2010.

F. PUBLIC AND STAFF SUBMITTED ITEMS

(This section includes topics submitted in writing by citizens, staff, or students ten (10) working days prior to the Board meeting, by 12:00 noon, [MBUSD Board Bylaw 9322, Agenda/Meeting Materials]. Each person submitting a topic will be allocated a maximum of three (3) minutes in which to address the Board. Some topics may be given additional time, at the Board's discretion. This section of the agenda does not take the place of the public comment section, which follows later. The requirement for advance submission of topics allows for better agenda planning, improved staff response and eliminates the Brown Act restriction against Board discussion of unagendized topics that would otherwise exist.)

None.

G. BOARD BUSINESS (5 Minutes)

- 55-60**
1. Adopt **REVISED** Board Policy 5145.11 and Review **NEW** Exhibit 5145.11, Questioning and Apprehension by Law Enforcement. **DELETE** the former regulation.
 2. Approve minutes of the regular Board meeting of September 1, 2010.

H. SUPERINTENDENT/CABINET REPORT (30 Minutes)

1. AP Follow-Up
2. School Safety

I. PUBLIC COMMENTS (5 minutes)

As a courtesy, please complete the Public Comment card and give it to the Recorder before the beginning of this meeting. You will have three (3) minutes to speak.

J. ITEMS FOR FUTURE DISCUSSION/ACTION

K. ADJOURNMENT

**CLOSED SESSION AGENDA
September 15, 2010
5:30 PM**

1. Conference with Legal Counsel - Anticipated Litigation - significant exposure to litigation pursuant to subdivision (b) of Government Code Section 54956.9. One potential case.
2. Conference with Legal Counsel – Existing Litigation, pursuant to subdivision (a) of Government Code Section 54956.9. Perm. I.D. #80002930.
3. Conference with district labor negotiator Steve Romines regarding CSEA negotiations, per Government Code section 54957.6.
4. Conference with district labor negotiator Steve Romines regarding MBUTA negotiations, per Government Code section 54957.6.

Adopted Goals of the Board of Trustees for 2010-2011

- Examine our existing academic programs and explore best practices that may have potential for our students
- Maintain transparent, responsible, focused and collaborative budgetary and financial practices
- Develop excellent communication practices with our employees and our community
- Celebrate and enhance the excellence of Mira Costa High School.

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
CALENDAR OF EVENTS**

(Note: These dates are subject to change)

SEPTEMBER

September 15, 2010, 6:30 PM
Board Meeting

OCTOBER

October 6, 2010, 6:30 PM
Board Meeting

October 20, 2010, 6:30 PM
Board Meeting

NOVEMBER

November 3, 2010, 6:30 PM
Board Meeting

November 11, 2010
Veteran's Day Holiday

November 17, 2010, 6:30 PM
Board Meeting

November 22-26, 2010
Thanksgiving Recess

DECEMBER

December 8, 2010, 6:30 PM
Board Meeting

December 20-31, 2010
Winter Recess

JANUARY

January 12, 2011, 6:30 PM
Board Meeting

January 17, 2011
MLK Holiday

FEBRUARY

February 2, 2011, 6:30 PM
Board Meeting

February 16, 2011, 6:30 PM
Board Meeting

February 21-25, 2011
District Recess

C. PRESENTATION/ACTIONS ITEMS:

1. **TITLE:** Presentation by the Staff and John Dale from Harley Ellis Devereaux on the BB Budget, Timelines and Progress on the Design Development for the Construction and Modernization of the High School with Measure BB Funds

BACKGROUND: The presentation will consist of a comprehensive review of the overall budget demonstrating that the total project is within the original budget. Staff will also review the timelines that will get the plans submitted to the Department of State Architect (DSA) office on schedule. Currently the architects are in the construction drawing phase and plan to submit the project to DSA on October 29th.

Finally, John Dale from HED will provide the Board with more details on the design of the Mira Costa project, and in particular, will provide detail showing the plans for the new quad.

ACTION RECOMMENDED: No formal action is required. Rather, direction to proceed with construction drawings and submit to DSA on October 29th would be beneficial.

PREPARED BY: Steve Romines, Assistant Superintendent

DATE OF BOARD MEETING: September 15, 2010

C. **PRESENTATION/DISCUSSION ITEMS**

2. **TITLE:** Presentation of 2010 Standardized Testing and Reporting (STAR) Assessment Data and Academic Performance Index (API) for the Manhattan Beach Unified School District

BACKGROUND: In the spring of 2010, all students in the Manhattan Beach Unified School District, grades 2-11, participated in the administration of the Standardized Testing and Reporting Program. The presentation will review the 2010 CST and scores as well as the 2010 Academic Performance Index (API) and the District's Adequate Yearly Progress (AYP). Data will also be provided regarding the California High School Exit Exam (CAHSEE).

The API data will not be released to the public until Monday, September 13. As a result, the data cannot be published in the Board Agenda, and will be presented at the Board meeting.

ACTION RECOMMENDED: None

SUBMITTED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF BOARD MEETING: September 15, 2010

c. **PRESENTATION/ACTION ITEMS**

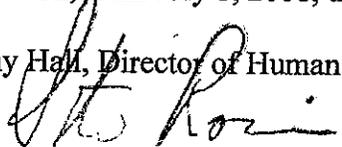
3. **TITLE:** Ratify Collective Bargaining Agreement between the Manhattan Beach Unified School District and the Manhattan Beach Unified Teachers Association

BACKGROUND: The Manhattan Beach Unified School District's negotiation team concluded negotiations in June 2010 with the Manhattan Beach Unified Teachers Association (MBUTA). A vote was taken by MBUTA on August 31, 2010, regarding suggested changes to the successor agreement. The District has been notified by MBUTA that their membership approved the proposed changes.

ACTION RECOMMENDED: Ratify Collective Bargaining Agreement between the Manhattan Beach Unified School District and the Manhattan Beach Unified Teachers Association, from July 1, 2008, through June 30, 2012.

PREPARED BY: Kathy Hall, Director of Human Resources

APPROVED BY: _____


Steve Romines, Assistant Superintendent
Administrative Services

DATE OF MEETING: September 15, 2010

SUMMARY
TENTATIVE AGREEMENT BETWEEN
THE MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
AND
THE MANHATTAN BEACH UNIFIED TEACHERS ASSOCIATION

July 1, 2008 through June 30, 2012

1. Preamble

- Now valid through June 30, 2012
- Reopeners each year include:
 - ❖ Salary
 - ❖ Health and Welfare Benefits
 - ❖ One additional article per party
 - ❖ Other mutually agreed upon articles

2. Article 3: Association Rights

- Increased release time from 25 to 28 days per year
- New language: Article 3.4.3:
One-half of president's release time (up to 20% of schedule) will be funded by the District and one-half of the release time will be funded by South Bay United Teachers.

3. Article 6: Class Size

- 6.1: Grades K-5
Revise to read: "The District shall maintain a class size average for K-5 classes of not more than 31 students."

- Grades 6-12

Revise to read: "The District shall staff the middle school and high school by providing 1 FTE bargaining unit member on campus for every 29 FTE students, taking into account all classroom teaching positions, including resource specialist (RSP), learning center, and special day class (SDC) teachers." (*Special Education Counselors, adaptive PE teachers, Chapter I teachers, counselors and other positions are no longer taken into account.*)

4. Article 7: Hours and Assignments

- Add 7.2.1 “If a District pull-out program is provided in grades 1-5 (e.g., science lab, music, physical education) for all students in a class, and the program is taught by a credentialed teacher, the “homeroom” teacher will be released and allowed to use that pull-out time for classroom preparation.”
- Revise 7.3.B to read: “The schedule must be submitted jointly by the Association and the District for approval by a majority of school site bargaining unit certificated staff who participate in the approval (vote) process;”
- Revise 7.3.9 to increase the per period rate to \$31.83 per period.
- Add 7.3.9.1 “Under no circumstances shall compensatory time be available for purposes of extending a holiday or vacation period or for taking a holiday or vacation, for concerted activities as provided in Article 15, or for use as recreational activity or for matters of personal convenience which can reasonably be taken care of before or after school hours, unless used to chaperone an organized educational activity for ten (10) minors or more.”
- Add 7.3.9.2 “All compensatory time must be pre-approved by the Principal.”
- Revise 7.9 to increase the extra duty rate to \$31.83 per hour.

5. Article 8: Transfers and Reassignments

- Revise 8.3.3 to read: “When a unit member is to be involuntarily transferred or reassigned, the unit member being transferred or reassigned shall be provided, upon request, up to two (2) days of compensatory time or two (2) days of pay at the daily substitute rate for the personal time required to move, prepare and organize his/her classroom environment and materials...”

6. Article 11: Leaves

- Add 11.4.2.1 “Under no circumstances shall personal necessity leave be available for purposes of extending a holiday or vacation period or for taking a holiday or vacation, for concerted activities as provided in Article 15, or for use as recreational activity or for matters of personal convenience which can reasonably be taken care of before or after school hours, unless used to chaperone an organized educational activity for (10) minors or more with pre-approval by the Principal.

D. PRESENTATION/ACTION ITEMS:

1. **TITLE:** Approve the Manhattan Beach Unified School District 2010/11 Budget with the Addition of the 2009/10 Unaudited Actuals

BACKGROUND: Pursuant to Education Codes, 42130 and 42131, the Board is required to approve the 2010/11 Budget with the addition of the 2009/10 Unaudited Actuals by September 15th of the budget year.

Upon adoption by the Board, the 2010/11 Budget with the Unaudited Actuals is sent to the Los Angeles County Office of Education and to the State of California, Department of Finance for final approval.

ACTION RECOMMENDED: Approve the Manhattan Beach Unified School District 2010/11 Budget with the addition of the 2009/10 Unaudited Actuals.

PREPARED BY: Steve Romines

DATE OF MEETING: September 15, 2010

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
2009-10 UNAUDITED ACUTALS BUDGET EXECUTIVE SUMMARY

This executive summary provides information about the 2009-10 Unaudited Actuals budget, the resulting technical corrections to the 2009-10 budget and the subsequent impact on the adopted 2010-11 budget. The summary will also compare the final 2009-10 budget with the 2010-11 budget.

Education code sections 42130 and 42131 require that by September 15th of the budget year the Board of Education revise the adopted budget to reflect the previous year's Unaudited Actuals into the current year's ending fund balance budget. Also any adjustments to expenses and revenues are to be included. All data in this report will be subject to a final audit by the District's independent auditor firm.

2009-10 Unaudited Actuals

The projected ending balance for the 2009-10 school year was \$6,353,741. After including all of the changes to the state budget, other unanticipated changes to the budget, and after accounting for all funds actually accrued, received and expended, the revised ending balance for the 2009-10 school year is \$8,024,310. This ending balance is \$1,670,569 higher than our previous estimated ending balance.

Clearly, a higher ending balance than anticipated is a positive result for the District. It reflects strong controls on spending, it reflects the Board's and our employees' commitment to a healthy budget while maintaining key programs and low class size, and it reflects a dedicated community willing to provide much needed funds to our District. It also reflects the fact that the District received significant one-time revenues that were not part of the original budget.

Although the news of a higher than anticipated ending balance is positive, we still see difficulties in the years ahead. The state budget is still unresolved and could result in further reductions to all schools. Our current projection shows that we will have a positive fund balance in 2011-12, but if there are no other changes, we will have a negative fund balance in 2012-13. These numbers assume no further reductions from the state, something that is not a certainty. They also assume that the Manhattan Beach Education Foundation will continue to provide a minimum of \$3 million a year to supplement the general fund.

Comparing the 2009-10 Unaudited Actual Budget to the 2010-11 Adopted Budget

The 2009-10 Unaudited Actuals total revenue closed \$4,812,303 higher than the 2010/11 adopted budget. The adopted budget includes \$4,100,000 from MBEF. The causes of revenue reduced by \$4.8 million include:

- Revenue limit decreased by \$135,651.
- Federal revenue reduced by \$1,150,442 due to the removal of one-time ARRA reduced special education funds.
- State revenue *increased* by \$260,782 due to an increase in the District's Special Education allocation.
- Local Revenue decreased by \$3,786,992. This reduction reflects the removal of all one-time revenues and one-time funds the District received in the previous year.

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
2009-10 UNAUDITED ACTUALS BUDGET EXECUTIVE SUMMARY

Comparing total 2009-10 Unaudited Actual expenditures to 2010-11 adopted budget expenditures reflects a difference of just \$51,301. Accounting for this net small difference was an increase in expenditures of \$1,863,446 which offset an overall 2010-11 expenditure reduction of \$1,812,144. The expenditure increase allows the District to spend the remaining unspent ARRA special education money from the previous year.

Excess of Revenues over Expenditures for 2010-11 reflects a deficit spending amount of (\$3,135,013). This deficit was planned and is comprised of two components.

- The first deficit component includes (\$1,441,082) in ARRA special education expenses. Revenues to cover these expenses are carried over from the previous year and are in the 2010-11 beginning fund. This amount can therefore be addressed without tapping into the District's reserves.
- The remaining deficit amount of (\$1,693,931) was planned by the Board. This strategy is designed to use budget reductions and some spending of reserves to maintain quality instructional programs, a full instructional year, and competitive salaries as we manage our way through these most difficult economic times.

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

09/10 UNAUDITED ACTUALS COMPARED TO 10/11 UNRESTRICTED/RESTRICTED COMBINED ADOPTED BUDGET SUMMARY

	Unaudited Actuals 2009/10	Adopted Budget 2010/11	Difference
Budgeted Revenue			
Revenue Limit	\$ 33,227,376	\$ 33,091,725	\$ (135,651)
Federal Revenue	\$ 2,198,980	\$ 1,048,538	\$ (1,150,442)
State Revenue	\$ 7,195,281	\$ 7,456,063	\$ 260,782
Local Revenue	\$ 9,505,520	\$ 5,718,528	\$ (3,786,992)
Total Projected Revenues	\$ 52,127,157	\$ 47,314,854	\$ (4,812,303)
Expenditures			
Certificated Salaries	\$ 24,321,046	\$ 23,217,988	\$ (1,103,058)
Classified Salaries	\$ 7,368,525	\$ 7,315,611	\$ (52,914)
Benefits	\$ 8,023,585	\$ 8,394,647	\$ 371,062
Books/Supplies	\$ 2,436,412	\$ 1,788,501	\$ (647,911)
Services	\$ 5,874,908	\$ 7,315,990	\$ 1,441,082
Capital Outlay	\$ -	\$ -	\$ -
Other Outgo	\$ 2,476,693	\$ 2,417,130	\$ (59,563)
Transfers of indirect/direct costs	\$ -	\$ -	\$ -
Budgeted Expenditures	\$ 50,501,168	\$ 50,449,867	\$ (51,301)
Excess of Revenues over Expenditures	\$ 1,625,989	\$ (3,135,013)	
Contributions, Sources and Uses			
Total Sources and Uses			
Net Increase or Decrease in Fund Balance	\$ 1,625,989	\$ (3,135,013)	
Beginning Fund Balance	\$ 11,046,830	\$ 12,672,819	
Ending Fund Balance	\$ 12,672,819	\$ 9,537,806	
Components of Ending Balance			
AB 1200 3% Reserve for Economic Uncertainty	\$ 1,515,035	\$ 1,513,496	
Restricted Ending Balance	\$ -	\$ -	
Total EFB Components	\$ 1,515,035	\$ 1,513,496	
Unappropriated Ending Fund Balance	\$ 11,157,784	\$ 8,024,310	

additional loss of revenue limit removed ARRA \$490,000 & reduced sp ed funds \$660,000 increase in Sp Ed allocation removed asb, pta, booster, & other one time funds, pla augment, rop

net effect of reductions and layoffs of teacher and pupil support positions increase in sp ed aides offset by decrease in unrestricted aides net increase due to increase in statutory, and H/W largest contributor to net decrease: one time funds increase due to budgeting for unspent ARRA sp ed funds from previous yr net decrease in district ROP allocation

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

09/10 UNAUDITED ACTUALS COMPARED TO 10/11 ADOPTED BUDGET UNRESTRICTED REVENUE AND EXPENDITURE SUMMARY

	Unaudited Actuals 2009/10	Adopted Budget 2010/11
	Unrestricted	Unrestricted
Budgeted Revenue		
Revenue Limit	\$ 32,518,574	\$ 32,349,575
Federal Revenue	\$ -	\$ -
State Revenue	\$ 4,892,467	\$ 4,779,984
Local Revenue	\$ 2,872,392	\$ 714,722
Total Projected Revenues	\$ 40,283,433	\$ 37,844,281
Expenditures		
Certificated Salaries	\$ 19,341,717	\$ 18,501,169
Classified Salaries	\$ 3,944,520	\$ 3,574,096
Benefits	\$ 5,902,236	\$ 6,032,468
Books/Supplies	\$ 925,769	\$ 1,177,636
Services	\$ 2,196,434	\$ 2,634,432
Capital Outlay	\$ -	\$ -
Other Outgo	\$ 663,676	\$ 414,830
Transfers of indirect/direct costs	\$ (193,601)	\$ -
Budgeted Expenditures	\$ 32,780,751	\$ 32,334,631
Excess of Revenues over Expenditures	\$ 7,502,682	\$ 5,509,650
Net Contributions, Sources and Uses	\$ (4,689,477)	\$ (7,862,352)
Total Sources and Uses	\$ (4,689,477)	\$ (7,862,352)
Net Increase or Decrease in Fund Balance	\$ 2,813,205	\$ (2,352,702)
Beginning Fund Balance	\$ 9,265,777	\$ 12,078,982
Projected Ending Balance	\$ 12,078,982	\$ 9,726,280

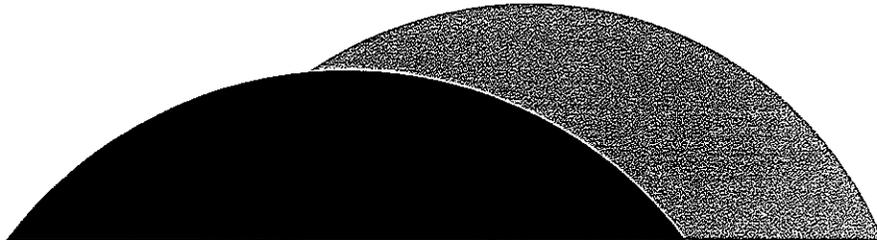
MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

**09/10 UNAUDITED ACTUALS COMPARED TO 10/11 ADOPTED BUDGET
RESTRICTED REVENUE AND EXPENDITURE SUMMARY**

	Unaudited Actuals		Adopted Budget
	2009/10		2010/11
	Restricted	Restricted	Restricted
Budgeted Revenue			
Revenue Limit	\$ 708,802	\$	\$ 742,150
Federal Revenue	\$ 2,198,980	\$	\$ 1,048,538
State Revenue	\$ 2,302,814	\$	\$ 2,676,079
Local Revenue	\$ 6,633,128	\$	\$ 5,003,806
Total Projected Revenues	\$ 11,843,724	\$	\$ 9,470,573
Expenditures			
Certificated Salaries	\$ 4,979,329	\$	\$ 4,716,819
Classified Salaries	\$ 3,424,005	\$	\$ 3,741,515
Benefits	\$ 2,121,349	\$	\$ 2,362,179
Books/Supplies	\$ 1,510,643	\$	\$ 610,865
Services	\$ 3,678,474	\$	\$ 4,681,558
Capital Outlay	\$ -	\$	\$ -
Other Outgo	\$ 1,813,017	\$	\$ 2,002,300
Transfers of indirect/direct costs	\$ 193,601	\$	\$ -
Budgeted Expenditures	\$ 17,720,417	\$	\$ 18,115,236
Excess of Revenues over Expenditures	\$ (5,876,693)	\$	\$ (8,644,663)
Net Contributions, Sources and Uses	\$ 4,689,477	\$	\$ 7,862,352
Total Sources and Uses	\$ 4,689,477	\$	\$ 7,862,352
Net Increase of Decease to Fund Bal	\$ (1,187,216)	\$	\$ (782,311)
Beginning Fund Balance	\$ 1,781,053	\$	\$ 593,837
Ending Fund Balance	\$ 593,837	\$	\$ (188,474)

**MANHATTAN BEACH UNIFIED SCHOOL
DISTRICT**

**2009/10 UNAUDITED ACTUALS AND 2010/11
BUDGET SUMMARY**



MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

09/10 UNAUDITED ACTUALS AND 10/11 BUDGET TOTAL REVENUE SUMMARY COMPARISON

09/10 Unaudited Actuals	10/11 Adopted Budget
o \$52,127,157	\$47,314,854
	Difference
	(\$4,812,303)

Components of Revenue Difference

- \$ (135,651) additional loss of revenue limit
- \$(1,150,442) removed one time ARRA sp ed funds
- \$ 260,782 increase in special ed allocation
- \$(3,786,992) removed all one time monies, asb, pta boosters etc.

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

09/10 UNAUDITED ACTUALS AND 10/11 BUDGET TOTAL EXPENDITURE SUMMARY COMPARISON

○	Unaudited Actuals	Adopted Budget	Difference
●	\$50,501,168	\$50,449,867	(\$51,301)

Components of Expenditure Difference

- \$ (1,103,058) certificated: net effect of teacher and pupil support position layoffs
- \$ (52,914) classified: increase from special ed aides offset by decrease in gen. fund aides
- \$ 371,062 benefits: net increase due to statutory H/W and retirement benefits.
- \$ (647,911) books and supplies: largest contributor to net decrease: one time funds
- \$ 1,441,082 services: increase due to budgeting unspent ARRA gen. fund and sp ed funds
- \$ (59,563) transfers: net decrease in district ROP/C allocation

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

**10/11 ADOPTED BUDGET EXCESS OF REVENUES OVER
EXPENDITURES**

10/11

\$(3,135,013)

Components of Excess of Revenues Over Expenditures

**\$(1,441,000) ARRA general fund and sped expenditures with revenues from
BFB**

**\$(1,694,013) Planned spending of reserves to maintain instructional
programs**

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

**COMPONENTS OF 10/11 ESTIMATED ENDING FUND
BALANCE**

○ **10/11 PROJECTED ENDING FUND BALANCE**

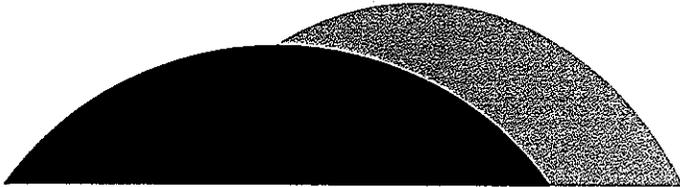
\$9,537,806

Components of Ending Fund Balance

\$1,513,496 AB1200 3% Reserve for Economic Uncertainties

Unappropriated Ending Fund Balance

\$8,024,310



MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

**ENDING FUND BALANCE FOR 10/11 ADOPTED BUDGET WITH
UNAUDITED ACTUALS AND 11/12 AND 12/13 BUDGET
PROJECTION**

	10/11	11/12	12/13
Revenue	\$47,314,854	\$46,365,446	\$46,386,455
Expenses	\$50,449,867	\$50,461,951	\$51,235,159
Excess	\$(3,135,013)	\$(4,096,505)	\$(4,848,704)
EFB	\$ 8,024,310	\$ 3,927,442	\$ (944,458)

Description	Resource Codes	Object Codes	2009-10 Unaudited Actuals			2010-11 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) Revenue Limit Sources		8010-8099	32,518,574.32	708,802.00	33,227,376.32	32,349,575.00	742,150.00	33,091,725.00	-0.4%
2) Federal Revenue		8100-8299	0.00	2,198,980.04	2,198,980.04	0.00	1,048,538.00	1,048,538.00	-52.3%
3) Other State Revenue		8300-8599	4,892,466.71	2,302,814.40	7,195,281.11	4,779,984.00	2,676,079.00	7,456,063.00	3.6%
4) Other Local Revenue		8600-8799	2,872,392.00	6,633,127.99	9,505,519.99	714,722.00	5,003,806.00	5,718,528.00	-39.8%
5) TOTAL REVENUES			40,283,433.03	11,843,724.43	52,127,157.46	37,844,281.00	9,470,573.00	47,314,854.00	-9.2%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	19,341,717.30	4,979,329.05	24,321,046.35	18,501,169.00	4,716,819.00	23,217,988.00	-4.5%
2) Classified Salaries		2000-2999	3,944,520.03	3,424,005.05	7,368,525.08	3,574,096.00	3,741,515.00	7,315,611.00	-0.7%
3) Employee Benefits		3000-3999	5,902,235.85	2,121,348.55	8,023,584.40	6,032,468.00	2,362,179.00	8,394,647.00	4.6%
4) Books and Supplies		4000-4999	925,769.46	1,510,642.66	2,436,412.12	1,177,636.00	610,865.00	1,788,501.00	-26.6%
5) Services and Other Operating Expenditures		5000-5999	2,196,434.38	3,678,474.27	5,874,908.65	2,634,432.00	4,681,558.00	7,315,990.00	24.5%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299	663,675.51	1,813,017.22	2,476,692.73	414,830.00	2,002,300.00	2,417,130.00	-2.4%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(193,601.42)	193,601.42	0.00	0.00	0.00	0.00	0.0%
9) TOTAL EXPENDITURES			32,780,751.11	17,720,418.22	50,501,169.33	32,334,631.00	18,115,236.00	50,449,867.00	-0.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			7,502,681.92	(5,876,693.79)	1,625,988.13	5,509,650.00	(8,644,663.00)	(3,135,013.00)	-292.8%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
a) Sources		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		8980-8999	(4,689,477.47)	4,689,477.47	0.00	(7,862,352.00)	7,862,352.00	0.00	0.0%
3) Contributions			(4,689,477.47)	4,689,477.47	0.00	(7,862,352.00)	7,862,352.00	0.00	0.0%
4) TOTAL OTHER FINANCING SOURCES/USES			(4,689,477.47)	4,689,477.47	0.00	(7,862,352.00)	7,862,352.00	0.00	0.0%

18.

Description	Resource Codes	Object Codes	2009-10 Unaudited Actuals			2010-11 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,813,204.45	(1,187,216.32)	1,625,988.13	(2,352,702.00)	(782,311.00)	(3,135,013.00)	-292.8%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	9,510,457.83	1,783,498.32	11,293,956.15	12,078,981.60	593,836.68	12,672,818.28	12.2%
b) Audit Adjustments		9793	(247,126.00)	0.00	(247,126.00)	0.00	0.00	0.00	-100.0%
c) As of July 1 - Audited (F1a + F1b)			9,263,331.83	1,783,498.32	11,046,830.15	12,078,981.60	593,836.68	12,672,818.28	14.7%
d) Other Restatements		9795	2,445.32	(2,445.32)	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			9,265,777.15	1,781,053.00	11,046,830.15	12,078,981.60	593,836.68	12,672,818.28	14.7%
2) Ending Balance, June 30 (E + F1e)			12,078,981.60	593,836.68	12,672,818.28	9,726,279.60	(188,474.32)	9,537,805.28	-24.7%
Components of Ending Fund Balance									
a) Reserve for Revolving Cash		9711	10,000.00	0.00	10,000.00	0.00	0.00	0.00	-100.0%
Stores		9712	21,096.99	0.00	21,096.99	0.00	0.00	0.00	-100.0%
Prepaid Expenditures		9713	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
General Reserve		9730	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Legally Restricted Balance		9740	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Designated Amounts									
Designated for Economic Uncertainties		9770	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Designated for the Unrealized Gains of Investments and Cash in County Treasury		9775	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Designations		9780	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) Undesignated Amount		9790	12,047,884.61	593,836.68	12,641,721.29				
d) Unappropriated Amount		9790				9,726,279.60	(188,474.32)	9,537,805.28	

19.

Description	Resource Codes	Object Codes	2009-10 Unaudited Actuals			2010-11 Budget		% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	
G. ASSETS								
1) Cash								
a) in County Treasury		9110	11,780,619.33	900,664.50	12,681,283.83			
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00			
b) in Banks		9120	0.00	0.00	0.00			
c) in Revolving Fund		9130	10,000.00	0.00	10,000.00			
d) with Fiscal Agent		9135	0.00	0.00	0.00			
e) collections awaiting deposit		9140	0.00	0.00	0.00			
2) Investments		9150	0.00	0.00	0.00			
3) Accounts Receivable		9200	3,579,105.80	2,897,708.66	6,476,814.46			
4) Due from Grantor Government		9290	0.00	0.00	0.00			
5) Due from Other Funds		9310	0.00	0.00	0.00			
6) Stores		9320	21,096.99	0.00	21,096.99			
7) Prepaid Expenditures		9330	0.00	0.00	0.00			
8) Other Current Assets		9340	184,826.19	0.00	184,826.19			
9) Fixed Assets		9400						
10) TOTAL ASSETS			15,575,648.31	3,798,373.16	19,374,021.47			
H. LIABILITIES								
1) Accounts Payable		9500	3,494,058.44	1,794,004.87	5,288,063.31			
2) Due to Grantor Governments		9590	0.00	0.00	0.00			
3) Due to Other Funds		9610	0.00	0.00	0.00			
4) Current Loans		9640	0.00	0.00	0.00			
5) Deferred Revenue		9650	2,608.27	1,410,531.61	1,413,139.88			
6) Long-Term Liabilities		9660						
7) TOTAL LIABILITIES			3,496,666.71	3,204,536.48	6,701,203.19			
I. FUND EQUITY								
Ending Fund Balance, June 30 (must agree with line F2) (G10 - H7)			12,078,981.60	593,836.68	12,672,818.28			

20.

E. CONSENT CALENDAR

1. **TITLE:** Field Trip Request from Mira Costa High School Girls' Volleyball Team

BACKGROUND: Attached is a field trip request for the girls' volleyball team to travel to Las Vegas on September 24-26, 2010, for a tournament. Twelve athletes and two chaperones will travel via Southwest Airlines and will stay at the Hilton Garden Inn. One day of school will be missed. There is no cost to the district.

ACTION RECOMMENDED: Approval is requested.

SUBMITTED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF MEETING: September 15, 2010

AGENDA NOTE

AGENDA NOTE

AGENDA NOTE

21.

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: Erika White Your Position: Brk Club Pos - Girls Vball
Your Location/School Site: MCHS Your Work Telephone: _____

Name/Grade Level(s) of Class Participating: Girls Volleyball Team

Dates of Travel: from 9/24/10 to 9/26/10

Name of Destination: Las Vegas - Durango Tournament

Destination Address: Durango High School, 7100 W. Durango Dr. Las Vegas

Destination Phone Number: 702-799-5850

Name of Contact Person at Destination: _____

Reason for Travel/Educational Goal: Volleyball Tournament

Number of Students Attending: Male: _____ Female: 12

*Number of Chaperones: Male: 1 Female: 1 + 2 coaches

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

1. Holly Smith _____
2. Matt Smith _____
3. _____
4. _____
5. _____

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. *There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: _____ Contact: _____

(Proof of Insurance must accompany this form.)

Address: _____ City/State/Zip/Phone: _____

Method of Transportation (be specific): Airlines + vans

Name and Address of Hotel (be specific): Hilton Garden Inn

How Many Days of School Will Be Missed? 1 List School Dates Missed: 9/24/10

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? no

If so, what type? _____

Will scholarships be provided? No Will any cost (including sub costs) be borne by the district? No If so, why? _____

Account Number to be Charged: _____

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures: Your Signature: Erika White Principal: [Signature]

Exec. Dir, Ed. Svcs : _____ Clerk, Board of Trustees: _____

E. CONSENT CALENDAR

2. **TITLE:** Overnight Field Trip - Mira Costa High School Girls' Tennis Team at Palm Springs, California

BACKGROUND: Athletes from the Mira Costa High School Girls' Tennis Team will travel to Palm Springs, California to participate in tennis matches at La Quinta High School and Palm Desert High School on October 15-16, 2010. There will be ten female athletes participating in this event, with one adult female chaperone and one adult male chaperone.

The cost for this field trip will be paid for by each student. The Tennis Booster Club will offer scholarships for this trip. Transportation will be by rental van through the high school.

ACTION RECOMMENDED: Approval is requested.

PREPARED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF MEETING: September 15, 2010

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: Joe Ciasulli Your Position: Coach
Your Location/School Site: MC HS Your Work Telephone: (310) 318-7337

Name/Grade Level(s) of Class Participating: 9-12

Dates of Travel: from 10/15/10 to 10/16/10

Name of Destination: Palm Desert High School

Destination Address: 43570 Phyllis Jackson Lane, Palm Desert, CA 92260

Destination Phone Number: (760) 862-4300 x 1833

Name of Contact Person at Destination: Narol Salazar, AD

Reason for Travel/Educational Goal: Tennis match. still trying to schedule 2nd

Number of Students Attending: Male: _____ Female: 10-12

*Number of Chaperones: Male: _____ Female: 1

match on Saturday morning.

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

1. Shari Ciasulli
2. _____
3. _____
4. _____
5. _____

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. *There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: None Contact: _____

(Proof of Insurance must accompany this form.)

Address: _____ City/State/Zip/Phone: _____

Method of Transportation (be specific): school-rented van

Name and Address of Hotel (be specific): To be determined by Booster Club

How Many Days of School Will Be Missed? 1 day List School Dates Missed: 10/15/10 after snack

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? No

If so, what type? _____

Will scholarships be provided? _____ Will any cost (including sub costs) be borne by the district? No If so, why? _____

Account Number to be Charged: _____

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:

Your Signature: Joe Ciasulli Principal: Julia Spence for SR.

Exec. Dir, Ed. Srvs: _____ Clerk, Board of Trustees: _____

E. CONSENT CALENDAR

3. **TITLE:** Overnight Field Trips – Seventh Grade GATE at the Ocean Institute in Dana Point

BACKGROUND: Seventh grade students who attend MBMS and have been identified as gifted and talented have the opportunity to participate in an overnight experience at the Ocean Institute in Dana Point. The purpose of this overnight experience is to provide these GATE students with a rigorous academic program which complements and enriches the grade seven science standards. Furthermore, a goal of the overnight experiences has traditionally focused on the social-emotional needs of the GATE student. The lessons that have been designed include critical and creative thinking activities based on the theme of marine science. A letter will be mailed to the parents of each seventh grade GATE student explaining the details of the overnight experience and the requirements that must be fulfilled to participate. The boys are going from October 4th-5th, and the girls are going from October 5th-6th. On their departure date, students will meet at 2:00 p.m. in front of the middle school to board buses to the Ocean Institute.

The MBMS GATE parent donations will fund the cost of this field trip; therefore, there will be no impact on the general fund. District chaperone guidelines will be observed. The cost of meals has been incorporated into the parent donation request. Students will be spending the night at the Ocean Institute accompanied by their chaperones. The MBUSD chaperones for the boys will be Mr. James Locke and Mr. Alan Zeoli. The girls will be accompanied by Ms. Kim Linz and Ms. Karina Gerger. The donation request asked of parents will include entrance fees to the Ocean Institute, meals (dinner and breakfast), snacks (afternoon and morning), transportation (one bus) to and from the facility, and program costs. Parents will be responsible for picking up their children at MBMS at approximately 11:00 a.m. on October 5th (boys) or 6th (girls), or students may return to their classes.

FISCAL IMPACT: The cost of these overnight trips, including substitute costs for chaperones, will be assumed entirely by the parents of the GATE students. There will be no impact on the general fund.

ACTION RECOMMENDED: Approval is requested.

PREPARED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF BOARD MEETING: September 15, 2010

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: Carolyn Seaton Your Position: Exec. Dir., Ed. Svcs.
Your Location/School Site: D.O. Your Work Telephone: (310) 318-7345, Ext 5989

Name/Grade Level(s) of Class Participating: Grade 7 GATE Students

Dates of Travel: from October 4, 2010 to October 5, 2010

Name of Destination: Ocean Institute

Destination Address: 24200 Dana Point Harbor Drive, Dana Point, CA 92629

Destination Phone Number: (949) 496-2274 www.ocean-institute.org

Name of Contact Person at Destination: Alexis Honens Ext. 610

Reason for Travel/Educational Goal: GATE Enrichment / Social-Emotional Needs

Number of Students Attending: Male: 33 Female: N/A

*Number of Chaperones: Male: 3 Female: N/A

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

1. Alan Zeoli Teacher

2. James Locke Teacher

3. Chris Yamada ()

4. _____

5. _____

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. *There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: _____ Contact: _____

(Proof of Insurance must accompany this form.)

Address: _____ City/State/Zip/Phone: _____

Method of Transportation (be specific): Pacific Coachways Bus

Name and Address of Hotel (be specific): _____

How Many Days of School Will Be Missed? 1 List School Dates Missed: 10/5/10

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? No

If so, what type? _____

Will scholarships be provided? Yes Will any cost (including sub costs) be borne by the district? No If so, why? _____

Account Number to be Charged: _____

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:

Your Signature: _____ Principal: _____

Exec. Dir, Ed. Svcs : Carolyn Seaton Clerk, Board of Trustees: _____

Exhibit

version: May 21, 2008

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

Manhattan Beach, California

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
OVERNIGHT FIELD TRIP REQUEST FORM

Name of Person Requesting Approval: Carolyn Seaton Your Position: Exec Dir., Ed. Svcs.
Your Location/School Site: D.O. Your Work Telephone: (310) 318-7345, Ext 5989

Name/Grade Level(s) of Class Participating: Grade 7 GATE Students

Dates of Travel: from October 5, 2010 to October 6, 2010

Name of Destination: Ocean Institute

Destination Address: 24200 Dana Point Harbor Drive, Dana Point, CA 92629

Destination Phone Number: (949) 496-2274 www.ocean-institute.org

Name of Contact Person at Destination: Alexis Honens Ext. 610

Reason for Travel/Educational Goal: GATE Enrichment / Social-Emotional Needs

Number of Students Attending: Male: N/A Female: 26

*Number of Chaperones: Male: N/A Female: 3

Complete Name and Phone Number of Each Chaperone (use additional page if necessary):

- 1. Karina Gerger Teacher
- 2. Kim Linz Assistant Principal
- 3. Edie Babbe
- 4. _____
- 5. _____

A Completed and signed *Chaperone Guidelines Agreement* for each chaperone must be attached to this request form upon submission to the Board of Trustees. *There must be a minimum of two adult chaperones (one male and one female), unless all travelers are of the same gender. There must be one adult chaperone for each 10 students of the same gender. If the trip involves water activities, the ratio of chaperones shall be revised to ensure closer supervision of elementary grade students appropriate to their age.

Name of Travel Agency: _____ Contact: _____

(Proof of Insurance must accompany this form.)
Address: _____ City/State/Zip/Phone: _____

Method of Transportation (be specific): Pacific Coachways Bus

Name and Address of Hotel (be specific): _____

How Many Days of School Will Be Missed? 1 List School Dates Missed: 10/6/10

Will Student Participate in Water Sports, Rock Climbing or Other Hazardous Activities? No
If so, what type? _____

Will scholarships be provided? Yes Will any cost (including sub costs) be borne by the district? No If so, why? _____

Account Number to be Charged: _____

Board approval must be obtained before any deposits are made. Please submit your request at least 3-4 months in advance of the travel. The Board will not approve travel when the request form is incomplete. If you have additional information, please attach it to this request form. This form must be signed by the principal and the Executive Director-Educational Services prior to being submitted to the Superintendent's Office.

Signatures:
Your Signature: _____ Principal: _____

Exec. Dir, Ed. Svcs : Carolyn E. Seaton Clerk, Board of Trustees: _____

E. CONSENT CALENDAR

4. **TITLE:** Agreement between the Manhattan Beach Unified School District and The SPARK Programs for Elementary Physical Education Training, Curriculum, and Equipment

BACKGROUND: The following agreement between the Manhattan Beach Unified School District and The SPARK Programs provides a full day of staff development for elementary classroom teachers by two trainer on the mandatory staff development day, Monday, October 11, 2010. First and second grade teachers will be trained at Pacific Elementary, and third through fifth grade teachers will be trained at Pennekamp Elementary. In addition, each elementary school site will be provided with a curriculum binder per grade level (1-5) that contains physical education lessons aligned to the California content standards and a set of equipment that correlates to the P.E. lessons. The Grand View PTA provided Grand View primary teachers with SPARK training, curriculum, and materials last year, and the program was well received and definitely facilitated standards-based physical education instruction by the primary classroom teachers. Grand View's fourth and fifth grade classroom teachers have not been trained, so they will be included in the training that is scheduled on October 11.

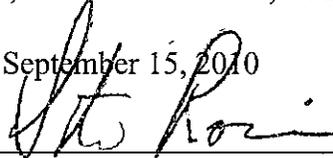
FISCAL IMPACT: The cost of the training program and transportation/housing of two trainers at \$6,398 and twenty-two curriculum binders at \$4,828.78 will be paid out of Title II, account number 01.0 40350.0 11100 10000 5850 1120. The \$19,468.80 cost of SPARK physical education equipment will be paid out of the Beach Cities Health District Physical Education grant. The total cost of \$30,695.58 will not impact the general fund.

ACTION RECOMMENDED: Approve the agreement between the Manhattan Beach Unified School District and the Spark Programs for curriculum, equipment, and training.

PREPARED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF BOARD MEETING: September 15, 2010

BUDGET APPROVED BY: _____


Steven Romines, Ph.D., Assistant Superintendent,
Administrative Services

AGENDA NOTE

AGENDA NOTE

AGENDA NOTE

MEMORANDUM OF UNDERSTANDING
between
THE SPARK PROGRAMS
and
SUB-LICENSEE

This is a memorandum of understanding (MOU) between **THE SPARK PROGRAMS**, a division of Sportime LLC under license from San Diego State University Foundation, a corporation of the State of Delaware, having an address at 438 Camino Del Rio So., Suite 110, San Diego, CA 92108 (hereinafter referred to as SPARK), and Manhattan Beach Unified School District located at 325 South Peck Avenue, Manhattan Beach, CA 90266 (hereinafter referred to as SUB-LICENSEE).

WHEREAS, SPARK represents that it holds a license to the copyrights to and has the right to grant a sub-license in certain educational curriculum, commonly referred to as "CURRICULUM" and

WHEREAS, SUB-LICENSEE desires to acquire and SPARK desires to grant to SUB-LICENSEE under the terms and conditions hereinafter specified, certain rights including a non-exclusive license for the right to incorporate "CURRICULUM" into its recreation, physical education, or movement education curriculum;

NOW, THEREFORE, the parties agree to the following:

1. License: SPARK hereby grants to SUB-LICENSEE a non-exclusive license to utilize "CURRICULUM" in its recreation, physical education, or movement education curriculum.
2. Term: This MOU shall become effective upon the date both parties execute this MOU and shall continue until all materials and services are provided or until this agreement is terminated under its terms. See Exhibit A for outline of specific materials and services provided to SUB-LICENSEE by SPARK.
3. Monies: SUB-LICENSEE agrees to pay SPARK the amount of \$30,695.58 for materials, curriculum, staff development program, transportation and consultation services as set forth in Exhibit A. Invoicing shall be based on deliverables and all invoice payments are due within 10 days of the invoice date. Late payments received beyond 30 days from the invoice date are subject to an additional charge of 6% of the amount due.

NOTE: Due to costs incurred for planning and travel prior to inservicing, the following fees may be charged:

- Cancellation of a SPARK workshop with less than 30 days notice: \$500.00
- Rescheduling or changing of a SPARK workshop with less than 30 days notice: \$250.00

4. Option to Terminate: Either party may terminate the MOU upon not less than sixty (60) days written notice to the other party. In the event of termination of this MOU by the SUB-LICENSEE, SPARK shall determine whether or not any portion of the payment made pursuant to the execution of this document may be returned to SUB-LICENSEE.
5. Assignment: This MOU shall not be assignable by the SUB-LICENSEE without written consent of SPARK except to a successor in interest.
6. Notices: All notices shall be given in writing, signed by SPARK and sent to the SUB-LICENSEE at:

NAME: Carolyn Seaton
 TITLE: Executive Director of Educational Services
 ORGANIZATION: Manhattan Beach Unified School District
 ADDRESS: 325 South Peck Avenue, Manhattan Beach, CA 90266
 PHONE: 310-318-7345 x5989 FAX: 310-303-3827
 E-MAIL: cseaton@mbusd.org

and in the case of SPARK at:

Paul Rosengard, Executive Director
 SPARK/School Specialty Physical Education
 438 Camino Del Rio South, Ste. 110
 San Diego, CA 92108

7. Governing Law: This MOU shall be construed, interpreted, and applied in accordance with the laws of the State of Delaware.
8. Authorized Signature: The signatories of this MOU warrant that they represent the organizations listed and are legally empowered to commit to any and all provisions in the MOU.

In WITNESS WHEREOF, the parties have signed this MOU as of the dates indicated:

By: _____
 Paul Rosengard, Exec. Director
 SPARK/School Specialty
 Physical Education

By: _____
 Carolyn Seaton
 Exec. Director, Educational Services
 Manhattan Beach USD

Date: _____

Date: _____

Exhibit A

This document is to be attached to the "Memorandum of Understanding." SPARK agrees to provide to SUB-LICENSEE the materials and/or services listed next.

Contact Person:	Billing Information:	Ship To:
Org. Name: Manhattan Beach Unified School District	Org. Name: Manhattan Beach Unified School District	Org. Name: See attached
Name: Carolyn Seaton	Name: Carolyn Seaton	Name:
Title: Exec. Director of Educational Services	Title: Exec. Director of Educational Services	Title:
Address: 325 South Peck Avenue, Manhattan Beach, CA 90266	Address: 325 South Peck Avenue, Manhattan Beach, CA 90266	Address:
T: 310-318-7345 x5989	T: 310-318-7345 x5989	T:
F: 310-303-3827	F: 310-303-3827	F:
E: cseaton@mbusd.org	E: cseaton@mbusd.org	E:

Workshop Dates: K-2 Standard Session #1/1 Date: October 11, 2010
3-6 Standard Session #1/1 Date: October 11, 2010

Participants: (33+) K-2 & (40) 3-6 classroom teachers; not to exceed 40 participants per workshop.

Workshop location: K-2 workshop site: Pacific School in Manhattan Beach
1200 Pacific Avenue
3-5 workshop site: Pennekamp Elementary School
110 S. Rowell Avenue

Sessions/Trips: 2 sessions; 2 trips

Airport: LAX

SUMMARY OF WORKSCOPE AND BUDGET

*Training Program:	(1) K-2 Standard X \$2,699.00 ea. (1) 3-6 Standard X \$2,699.00 ea.	\$5,398.00
**Instructional Materials:	(8) K-2 Book, CD x \$199.99 + \$19.50 tax ea. (14) 3-6 Book, CD x \$199.99 + \$19.50 tax ea.	\$4,828.78
**Equipment:	(4) K-6 Standard Equipment Set x \$4,434.81 + \$432.39 tax ea.	\$19,468.80
Transportation:	(2) Trips x \$500.00	\$1,000.00
**TOTAL		\$30,695.58

Please note:

1. *Payment (PO, check, signed MOU) is required 6 weeks prior to 1st training to confirm date
2. **Sales tax will be charged when applicable

For SPARK Use:

1. Requested Trainers: Ken McFadden & Joan Gillem
2. Tax ID (Exempt) Number:
3. Special Instructions: Tax 9.75% Transportation cost is based on sending (2) San Diego trainers. Transportation cost will be \$1,000 per trip if we cannot send San Diego trainers.

C. Component 1: Physical Education Training and Follow-Up Support

Project Description:

A Certified SPARK Trainer(s) will conduct (2) full day training programs on October 11th, 2010.

A. SPARK Standard Program Provides/Includes:

- * A project coordinator who oversees the delivery of all components and serves as liaison to the contracted agency and its representatives
- * Four evaluative tools and the consultation on how to use them (needs assessments, in-service evaluations, lesson quality checklists, and program evaluations)
- * An estimated 3 hours trainer preparation time for each SPARK training
- * 2+ hours for set-up and take down at each training
- * (6) hours of active instruction (per training) led by a SPARK Certified Trainer
- * SPARK raffle prizes
- * Each person attending 6 hours of training (per program focus) earns a SPARK Certificate of Completion

B. SPARK Handout Packets:

SPARK creates, assembles, and ships a complete handout packet for each workshop attendee (up to 40 sets per workshop). Handout costs and shipping charges are included in the price of each SPARK Standard or Premium program.

C. SPARK Institutionalization via the SPARK Star Training Model:

The SPARK Trainer conducts (up to) a 60-minute “SPARK Star” (SS) Training for site identified SPARK liaisons (at least one representative per program/per site) immediately following each workshop. In addition to the SS training, this group receives a folder of targeted materials and special gifts to thank them for assuming this valuable leadership role.

The SS training addresses what SPARK refers to as the “3 I’s”:

1. **Infrastructure:** Developing the building blocks, protocols, and strategies needed to support PE/PA and healthy behaviors -- on and off site.
2. **Implementation:** Identifying potential barriers to PE quantity and quality and providing “real-world” solutions.
3. **Institutionalization:** Once infrastructure is in place and barriers removed, SPARK provides strategies for sustainability.

Ongoing SS support is provided on the SPARK website at <http://sparkpe.org/SPARKStars.jsp>

D. SPARK Lifetime Follow Up Support:

SPARK is committed to providing programs that not only work -- but last. SPARK provides free lifetime follow-up support and consultation for each training attendee via 800 number and e-mail correspondence. SPARK also produces and distributes an informative monthly e-newsletter, conducts a monthly webinar on a timely topic (first Wed. of each month, 3pm pst), and writes a blog, fostering communication between SPARK and everyone in the SPARK family nationwide. Blog address:
<http://www.sparkprograms.blogspot.com/>

Additionally, each site principal receives two mailings a year with helpful tips to “Keep the SPARK alive.” SPARK also hosts Institutes (2-day in-depth subject matter projects) in San Diego for individuals who may have missed SPARK workshops in their area and/or simply want to build their SPARK knowledge base.

Component 2: Physical Education CURRICULUM MATERIALS

SPARK K-2 Curriculum with Instructional Media Disc:

SPARK has created a three-ring binder with over 400 pages and 16 chapters of engaging, age appropriate activities, instructional materials, and resources. The SPARK K-2 manual includes 10 dynamic instructional units: Building a Foundation, Parachute, Manipulatives, Stunts and Tumbling, Throwing and Catching, Jumping, Dribbling and Trapping, Dance, Volleying and Striking, and Games. Each curricular component is presented in scope and sequence via daily lesson plans that are aligned to NASPE National Standards. Every SPARK K-2 manual comes with an "Instructional Media Disc" that provides approximately 300 skill and task cards, assessment tools, pedometer activities, home plays, and more. All student-centered activities are English on one side and Spanish on the other.

SPARK K-2 PE Music CD: All the music you need to teach SPARK PE Grades K-2 on two CD's! SPARK staff teamed with Christy Lane to bring you 30 songs and more than 100 minutes of music — perfectly matched to SPARK activities. The CD's include warm-up music, long and short music intervals for skill/fitness circuits, and songs (cultural, current, country, and more!) to instruct SPARK Dances. “SPARK-Up” YOUR dance and rhythms program by purchasing this CD!

SPARK PE 3-6 Manual with Instructional Media Disc: More than a new edition, a new way of teaching elementary PE! Over 500 different activities presented in more than 20 themed, instructional units. Each unit is written in scope and sequence and includes activities aligned to NASPE National Standards. Red pages “Focus on Fitness;” examples include: “ASAP’s” (Active Soon As Possible), “Chasing and Fleeing,” “Map Challenges” (plus 7 others). Blue pages shine the “Spotlight On Skills;” examples include: “Flying Disc,” “Hockey,” “Recess Activities” (and 7 more). Combining an activity from “Fitness” with one from “Skills,” then adding a cool-down, creates a complete SPARK experience. Personalized fitness monitoring, social skills themes, clear visuals and diagrams, and a variety of integration tips complete this comprehensive curriculum. And -- each 3-6 manual comes with a disc that provides over 450 skill and task cards, assessment tools, pedometer activities, home plays, and much more!

SPARK PE 3-6 Music CD: All the music you need to teach SPARK PE Grades 3-6 on one CD! SPARK staff teamed with Christy Lane to bring you 17 songs and 75 minutes of music—perfectly matched to SPARK activities. The CD includes warm-up music, long and short music intervals (with 10 second breaks) for skill/fitness circuits, and 14 songs (cultural, current, country, and more!) to instruct SPARK Dances. “SPARK-Up” YOUR dance and rhythms program by purchasing this CD!

Note:

Once books are shipped in the quantity requested, SPARK cannot take them back and provide refund.

D. Component 3: Physical Education EQUIPMENT

Providing teachers with the “what to teach” (SPARK curriculum) and the “how to teach it” (SPARK Training) is only the start. Without “the tools to teach SPARK” the program cannot be implemented successfully. Therefore, it is critical each site has a SPARK Standard or Premium equipment kit ordered and in place PRIOR TO TRAINING. This way, teachers return to their site and begin instructing SPARK

activities to their students immediately. Research shows that if workshop participants do not begin using the concepts and methods introduced within 72 hours, their chances of ever incorporating them decreases dramatically.

SPARK strongly encourages the purchase of complete lists to ensure all SPARK activities are instructed. SPARK educators field-test and revise equipment lists annually thus ensuring items are age-appropriate and well-matched to SPARK content and instruction.

SPARK's exclusive corporate sponsor (since 1989) is Sportime, the nation's finest equipment distributor. SPARK equipment kits can be ordered through your SPARK representative and included in this proposal. If budgetary or storage constraints exist, SPARK is happy to work with you to modify a Standard or Premium kit to meet your needs.

Note:

Please note that some equipment items may be on backorder at the time of delivery. Packing slips will specify backordered items, though please allow up to 12 weeks for delivery.

E. Component 4: TRANSPORTATION

Description:

Host agrees to pay SPARK for travel as noted in Summary of Workslope & Budget.

E. **CONSENT CALENDAR**

5. **TITLE:** Adoption of New Textbook for French 7-8, Face-À-Face

BACKGROUND: Students who are currently enrolled in French 7-8 at Mira Costa High School do not have a core textbook from which lessons are taught and reinforced. Rather, the teacher pulls information from a variety of sources in order to challenge the students and further their understanding of French grammar, vocabulary, literature, culture, etc. Face-À-Face, copyright 2011 by Vista Higher Learning, provides students with numerous opportunities to review and extend their knowledge of French grammar while also challenging them in the areas of speaking, listening, reading, and writing the language. In addition to the printed text, Face-À-Face provides online activities, dramatic recordings, an Oxford translation dictionary, and other resources to enrich students' learning.

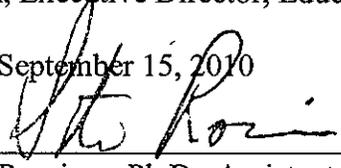
The student text is divided into six themes: relationships, technology, generations, transportation, the environment, and society. Each theme is designed to build listening and comprehension skills and cultural knowledge of the French-speaking world. Following the introductory phase of each theme, the lessons include a comprehensive grammar review, articles and essays for reading comprehension, varied writing tasks in the target language (i.e., blogs, newspaper articles, comparative essays, brochures), ample conversational opportunities, and a complete assessment program. Adopting this text formally will facilitate a more consistent approach to French 7-8 instruction from year to year.

FISCAL IMPACT: The cost of the student edition of the text is \$72.00. Thirty-five copies of the text totals \$2,520.00. Shipping and handling at 10% is \$252.00, and California state tax is \$245.70. The total fiscal impact of this adoption for the 2010-2011 school year would be \$3,017.70. The cost for instructional materials must be covered by the general fund.

ACTION RECOMMENDED: Approve adoption of Face-À-Face to be used as the core instructional text by students enrolled in French 7-8 at Mira Costa High School.

PREPARED BY: Carolyn Seaton, Executive Director, Educational Services

DATE OF BOARD MEETING: September 15, 2010

BUDGET APPROVED BY: 
Steven Romines, Ph.D., Assistant Superintendent,
Administrative Services

E. CONSENT CALENDAR

6. **TITLE:** District Master Contracts for 2010/11 School Year for Nonsectarian, Nonpublic Agency and School Services.

BACKGROUND: It is necessary to establish District Master Contracts for nonpublic school and agency services for the purpose of providing special education and related services, as mandated by Individualized Education Plan (IEP). The District uses the approved SW SELPA Master Contract. Services will be provided as designated in the student Individualized Education Plan (IEP). Please see attached list of contracts, Exhibits 1 and 2. All contracts are effective from July 1, 2010, through June 30, 2011, with the exception of Devereux Glenholme, effective August 9, 2010, through June 30, 2011.

FINANCIAL IMPACT:

Not to exceed \$2,051,070.63.

See Exhibits 1 & 2. The proposed expenditures have been included in the 2010-11 Adopted Budget. No change to existing overall budget.

ACTION RECOMMENDED: Ratify District Master Contracts for Nonsectarian, Nonpublic Agency and School Services for the 2010-11 fiscal year, for the purpose of providing special education and related services, as mandated by Individualized Education Plan (IEP). The Master Contracts are effective from July 1, 2010, through June 30, 2011, with the exception of Devereux Glenholme, effective August 9, 2010, through June 30, 2011. Amount not to exceed \$2,051,070.63. This is within the planned budget for services. No change to overall budget.

PREPARED BY: Ellyn Schneider
Ellyn Schneider, Executive Director of Student Services

DATE OF MEETING: September 15, 2010.

Approved by: Steve Romines
Steve Romines, Asst. Superintendent of Administrative Services

Manhattan Beach Unified School District
 Nonsectarian, Nonpublic Agency and School Contracts 2010-11
 Board Meeting September 15, 2010

Exhibit 1

	Name	Period of Contract	MasCon Total
Non-Public School			
1	Beach Cities Learning Center	07/01/10-06/30/11	236,130.00
2	Center for Learning	07/01/10-12/31/10	283,620.75
3	Devereux Foundation dba Devereux Cleo Wallace	07/01/10-06/30/11	31,250.00
4	Devereux Foundation dba Devereux Glenholme	08/09/10-06/30/11	37,632.00
5	Excelsior Youth Center	07/01/10-06/30/11	1,818.00
6	Forest Heights Lodge	07/01/10-06/30/11	14,055.60
7	HELP Group: Pacific Schools	07/01/10-06/30/11	124,660.40
8	Heritage Schools, Inc.	07/01/10-06/30/11	170,370.00
9	Logan River Academy, Inc.	07/01/10-06/30/11	45,390.62
10	Oak Grove Institute	07/01/10-08/13/10	4,907.70
11	Personal Coaching Systems	07/01/10-06/30/11	22,850.10
12	Speech & Language Developmt Ctr	07/01/10-06/30/11	46,675.36
13	Switzer Center School	07/01/10-06/30/11	31,109.00
14	UHS of Delaware dba Provo Canyon School	07/01/10-06/30/11	37,544.00
15	Villa Esperanza Services	07/01/10-06/30/11	99,805.80
16	Westview School	07/01/10-06/30/11	137,013.80
Total NPS			1,324,833.13

31.

Manhattan Beach Unified School District
 Nonsectarian, Nonpublic Agency and School Contracts 2010-11
 Board Meeting September 15, 2010

Exhibit 2

	Name	Period of Contract	MasCon Total
Non-Public Agency			
1	Autism Behavior Consultants	07/01/10-06/30/11	108,069.00
2	Autism Spectrum Therapies, Inc.	07/01/10-06/30/11	32,691.00
3	Behavior and Education	07/01/10-06/30/11	67,855.50
4	Believe Ability, Inc.	07/01/10-06/30/11	14,080.00
5	California Unified Svc Providers	07/01/10-06/30/11	96,492.00
6	Center for Autism and Related Disorders	07/01/10-06/30/11	84,150.00
7	First Steps for Kids, Inc.	07/01/10-06/30/11	99,628.00
8	Inclusive Education & Community Partnership	07/01/10-06/30/11	38,700.00
9	Invo HealthCare Associates, Inc.	07/01/10-06/30/11	10,000.00
10	Keaney, Jennifer, & Assoc., Inc.	07/01/10-06/30/11	68,288.00
11	Maxim Healthcare	07/01/10-06/30/11	24,000.00
12	Resources in Autism Education	07/01/10-06/30/11	78,234.00
13	White, Patric - Counseling	07/01/10-06/30/11	4,050.00
	Total NPA		726,237.50
	Grand Total NPS/NPA		2,051,070.63

E. **CONSENT CALENDAR**

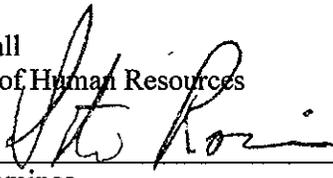
7. **TITLE:** Consultant Agreement for Lynn McIver, Reading and Writing Consultant

BACKGROUND: Lynn McIver worked as an elementary teacher for the Manhattan Beach Unified School teacher until her retirement in June 2007. As a consultant she will provide services to the Reading Club and Written Expression Club for grade 4 at Robinson Elementary School. The funding for these services has been budgeted by the PTA for the 2010-2011 school year.

ACTION RECOMMENDED: Ratify consultant agreement for Lynn McIver to serve as the Reading and Writing Consultant at Robinson Elementary School; consultant to be paid at the rate of \$50.00 per hour, not-to-exceed \$9,800.00 for the period September 16, 2010, through June 30, 2011, and charged to Acct. #01.0-90255.0-11101-10000-5890-5000400.

FISCAL IMPACT: None (PTA Budgeted Funding)

PREPARED BY: Kathy Hall
Director of Human Resources

APPROVED BY: 
Steve Romines
Assistant Superintendent, Administrative Services

DATE: September 15, 2010

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
SPECIAL EMPLOYMENT
AGREEMENT FOR SERVICES**

WHEREAS, It is the desire of the Governing Board of the Manhattan Beach Unified School District to employ **Lynn McIver** and WHEREAS, such service will assist the Governing Board in discharging its legal obligation to provide an adequate educational program and will supplement assistance by the State and County authorities and not replace such assistance:

WITNESSETH:

THEREFORE, this agreement is made and entered into the 16th day of September 2011, by and between the Manhattan Beach Unified School District and the above named person, hereinafter called **Consultant**.

SERVICES TO BE RENDERED

Said person will serve as a **Reading & Writing Consultant**. This service does **X** does not require direct contact with students.

PAYMENT TO BE MADE BY THE DISTRICT

In consideration of the services to be rendered, the District agrees to pay the sum of **\$50.00** per hour, not to exceed **\$9,800.00** for services rendered during the 2010-2011 school year.

DATES OF SERVICE:

Said person agrees to render services on the following date or dates stated below:

September 16, 2010, through June 30, 2011

Account #:
(01.0-90255.0-11101-10000-5890-5000400

(Consultant, Lecturer, etc.)

Kathy Hall
Director, Human Resources

Steve Romines
Assistant Superintendent, Administrative
Services

E. CONSENT CALENDAR

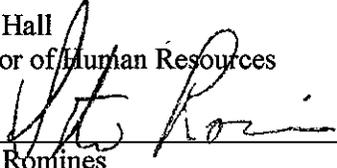
8. **TITLE:** Consultant Agreement for Jon Fowler, Character, Friendship Building Consultant

BACKGROUND: Jon Fowler worked as a Physical Education Teacher for the Manhattan Beach Unified School District until his retirement in June 2005. As a consultant he will provide periodic assemblies to students on bullying, building character and friendships, in grade assembly format. The funding for these services has been budgeted by the PTA for the 2010-2011 school year.

ACTION RECOMMENDED: Ratify consultant agreement for Jon Fowler to serve as the Character Building Consultant at Robinson Elementary School; consultant to be paid at the rate of \$50.00 per hour, not-to-exceed \$3,500.00 for the period September 16, 2010, through June 30, 2011, and charged to Acct. #01.0-90255.0-11101-10000-5890-5000400.

FISCAL IMPACT: None (PTA Budgeted Funding)

PREPARED BY: Kathy Hall
Director of Human Resources

APPROVED BY: 
Steve Romines
Assistant Superintendent, Administrative Services

DATE: September 15, 2010

**MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
SPECIAL EMPLOYMENT
AGREEMENT FOR SERVICES**

WHEREAS, It is the desire of the Governing Board of the Manhattan Beach Unified School District to employ **Jon Fowler**, and WHEREAS, such service will assist the Governing Board in discharging its legal obligation to provide an adequate educational program and will supplement assistance by the State and County authorities and not replace such assistance:

WITNESSETH:

THEREFORE, this agreement is made and entered into the 16th day of September 2011, by and between the Manhattan Beach Unified School District and the above named person, hereinafter called **Consultant**.

SERVICES TO BE RENDERED

Said person will serve as a **Character and Friendship Building Consultant**. This service does X does not __ require direct contact with students.

PAYMENT TO BE MADE BY THE DISTRICT

In consideration of the services to be rendered, the District agrees to pay the sum of **\$50.00** per hour, not to exceed **\$3,500.00** for services rendered during the 2010-2011 school year.

DATES OF SERVICE:

Said person agrees to render services on the following date or dates stated below:

September 16, 2010, through June 30, 2011

Account #:

(01.0-90255.0-11101-10000-5890-5000400

(Consultant, Lecturer, etc.)

Kathy Hall
Director, Human Resources

Steve Romines
Assistant Superintendent, Administrative
Services

E. CONSENT CALENDAR

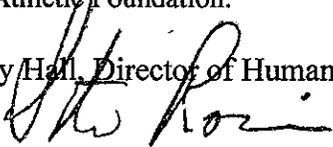
9. **TITLE:** Resolution 2010-13 Energy Education Consultant

BACKGROUND: On June 16, 2010, the Board of Trustees approved a contract between the Manhattan Beach Unified School District and Energy Education Inc. Under this agreement the District agreed to recruit for an Energy Education Specialist. The position was posted and interviews were completed on September 2, 2010. Stacia Costa was selected to provide services as the Energy Education Specialist Consultant through the Manhattan Beach Athletic Foundation. The District will be billed by the Manhattan Beach Athletic Foundation for the services.

ACTION RECOMMENDED: Approve Resolution 2010-13 approving the energy education consultant agreement between the Manhattan Beach Unified School District and the Manhattan Beach Athletic Foundation.

PREPARED BY: Kathy Hall, Director of Human Resources/

APPROVED BY: _____


Steve Romines, Assistant Superintendent
Administrative Services

DATE OF MEETING: September 15, 2010

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

RESOLUTION APPROVING THE ENERGY EDUCATION CONSULTANT AGREEMENT BETWEEN THE MANHATTAN BEACH UNIFIED SCHOOL DISTRICT AND THE MANHATTAN BEACH ATHLETIC FOUNDATION

Resolution 2010-13

WHEREAS, the Manhattan Beach Unified School District Board of Trustees has entered into a multi-year agreement with Energy Education Inc. to implement a comprehensive energy education program and;

WHEREAS, one of the requirements of the program includes the hiring of an Energy Education Consultant and;

WHEREAS, it has been established the best way to handle the logistics of hiring and paying the consultant is to work through the Manhattan Beach Athletic Foundation and;

WHEREAS, the consultant has agreed to a one year contract in the amount of \$26,035.00

NOW, THEREFORE IT IS RESOLVED that the Governing Board approves, agrees and authorizes the Manhattan Beach Athletic Foundation to hire and pay the Energy Education Consultant.

PASSED AND ADOPTED this 15th day of September 2010 by the Governing Board of the Manhattan Beach Unified School District of Los Angeles County, California by the following vote:

AYES: _____ NOES: _____ ABSENT: _____ ABSTENTIONS: _____

I, _____ Secretary to the Governing Board of the Manhattan Beach Unified School District of Los Angeles County, do hereby certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at its regular place of meeting at the time and by the vote above stated, which resolution is on file in the office of said Board.

Secretary to the Board of Trustees of
The Manhattan Beach Unified School District

E. CONSENT ITEMS

19. **TITLE:** Gift Acceptance

BACKGROUND: In accordance with Board Policy #3290, it is the right of the Board to accept all gifts to the District, monetary and material.

We have received gifts from: David & Jeri Vick

ACTION RECOMMENDED: Accept with thanks, gifts from:
David & Jeri Vick

PREPARED BY: Steve Romines

DATE OF BOARD MEETING: September 15, 2010

AGENDA NOTE AGENDA NOTE AGENDA NOTE

Donor	Description	Site Donated To
David & Jeri Vick	\$500.00	Special Ed Department

E. CONSENT CALENDAR

20. **TITLE:** Purchase Orders

BACKGROUND: The attached business item is standard. A listing of purchase orders to date is attached. Per Board directive, an explanation is included for each Purchase Order exceeding \$5,000.00.

ACTION RECOMMENDED: Ratify purchase orders to date.

PREPARED BY: Steve Romines

DATE OF MEETING: September 15, 2010

AGENDA NOTE AGENDA NOTE AGENDA NOTE

Manhattan Beach Unified School District - Business Services Division

Board List Purchase Orders Report

Purchase Orders/Buyouts To The Board for Ratification From: July 9 to September 3, 2010

Purchase Orders/Buyouts in Excess of \$100,000 To Be Ratified

District - 75333 Manhattan Beach USD

PO Issue	Date	PO #	Change Order	Date	Vendor Name	Description	Department/Site	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	PO Amount
1	27-Jul-10	10816-5		27-Jul-10	US Bancorp	MISCELLANEOUS	Mira Costa,district-level	01.0	00000.0	11103	10000	4415	9000000	455,76
2	14-Jul-10	13628-4		14-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	Mira Costa,district-level	01.0	00000.0	11103	10000	4415	9000000	7,241.04
3	14-Jul-10	13635-4		14-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	Mira Costa,district-level	01.0	00000.0	11103	10000	4415	9000000	7,939.08
4	14-Jul-10	13639-4		14-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	Mira Costa,district-level	01.0	00000.0	11103	10000	4415	9000000	5,064.41
5	27-Jul-10	13637-4		27-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	Mira Costa,district-level	01.0	00000.0	11103	10000	4415	9000000	13,318.39
6	14-Jul-10	13638-4		14-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	Mira Costa,district-level	01.0	00000.0	11103	10000	4415	9000000	7,406.88
7	27-Jul-10	13737-4		27-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	MBMS,district-level	01.0	00000.0	11102	10000	4415	8000000	10,942.39
8	27-Jul-10	13736-4		27-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	MBMS,district-level	01.0	00000.0	11102	10000	4415	8000000	7,895.71
9	27-Jul-10	13739-4		27-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	MBMS,district-level	01.0	00000.0	11102	10000	4415	8000000	5,536.36
10	27-Jul-10	13740-4		27-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	MBMS,district-level	01.0	00000.0	11102	10000	4415	8000000	11,056.56
11	7-Jul-10	14733-3	1	4-Aug-10	Xerox	OFFICE MACHINES SUPP/SERVICES	Business Office	01.0	00000.0	03000	73000	4350	0000114	70,92 inc.
12	14-Jul-10	14995-3		14-Jul-10	Xerox Capital Services, LLC	PRINTING SUPP/EQUIP	Pacific,district-level	01.0	00000.0	11101	10000	4415	3000000	11,005.20
13	29-Jul-10	16223-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Grand View,district-level	01.0	00000.0	11101	10000	4415	1000000	11,512.16
14	29-Jul-10	16223-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Meadows,district-level	01.0	00000.0	11101	10000	4415	2000000	9,920.83
15	29-Jul-10	16223-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Pennakamp,district-level	01.0	00000.0	11101	10000	4415	4000000	10,927.32
16	29-Jul-10	16644-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Undistributed	01.0	00000.0	00000	72000	4415	0000000	10,927.32
17	29-Jul-10	16645-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Undistributed	01.0	00000.0	00000	72000	4415	0000000	2,618.85
18	29-Jul-10	16740-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Business Office	01.0	00000.0	00000	73000	4415	0000114	5,408.92
19	29-Jul-10	16744-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Mira Costa,district-level	01.0	00000.0	11103	10000	4415	9000000	2,057.56
20	29-Jul-10	16746-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Grand View,district-level	01.0	00000.0	11101	10000	4415	1000000	2,057.56
21	29-Jul-10	16794-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Superintendent/Board	01.0	00000.0	00000	71100	4350	0000011	143,262.60
22	22-Jul-10	18601		22-Jul-10	Office Depot	OFFICE SUPPLIES	Educational Services	01.0	00000.0	00000	21100	4350	0000112	1,097.50
23	22-Jul-10	18602		22-Jul-10	Office Depot	OFFICE SUPPLIES	Business Office	01.0	00000.0	00000	73000	4350	0000114	3,292.50
24	22-Jul-10	18603		22-Jul-10	Office Depot	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74001	4350	0000115	2,195.00
25	11-Aug-10	18604		11-Aug-10	Office Depot	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74001	4350	0000115	548.75
26	11-Aug-10	18604		11-Aug-10	Office Depot	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74002	4350	0000115	548.75
27	11-Aug-10	18604		11-Aug-10	Office Depot	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	74002	4350	0000115	548.75
28	29-Jul-10	18638		29-Jul-10	Biometrics4ALL, Inc.	CONTRACTED SERVICES	Human Resources	01.0	00000.0	00000	74001	5635	0000115	700.00
29	25-Aug-10	18639		25-Aug-10	Daily Breeze	ADVERTISING	Human Resources	01.0	00000.0	00000	74002	5830	0000115	4,000.00
30	25-Aug-10	18639		25-Aug-10	Daily Breeze	ADVERTISING	Human Resources	01.0	00000.0	00000	74001	5630	0000115	500.00
31	24-Aug-10	18640		24-Aug-10	Medical Institute of Little Company of	MEDICAL/HEALTH CARE PAYMENTS	Human Resources	01.0	00000.0	00000	74002	5860	0000115	1,500.00
32	24-Aug-10	18640		24-Aug-10	Medical Institute of Little Company of	MEDICAL/HEALTH CARE PAYMENTS	Human Resources	01.0	00000.0	00000	74001	5860	0000115	1,500.00
33	9-Aug-10	18642		9-Aug-10	MBUSD - Cafeteria Account	CATERING SERVICES	Undistributed	01.0	00000.0	00000	72000	4350	0000000	3,000.00
34	9-Aug-10	18643		9-Aug-10	Smart & Final	OFFICE SUPPLIES	Superintendent/Board	01.0	00000.0	00000	71500	4350	0000011	500.00
35	16-Aug-10	18641A		16-Aug-10	Department of Justice	FEES, LICENSE	Human Resources	01.0	00000.0	00000	74001	5860	0000115	2,195.00
36	16-Aug-10	18641A		16-Aug-10	Department of Justice	FEES, LICENSE	Human Resources	01.0	00000.0	00000	74002	5860	0000115	1,000.00
37	25-Aug-10	18707		25-Aug-10	American City Pest Control	PEST CONTROL	Maintenance Yard	01.0	00000.0	00000	82000	5630	0000117	22,577.50
38	21-Aug-10	18710		21-Aug-10	Aqua-Flo Supply	PLUMBING SUPP/SYSTEM	Maintenance Yard	01.0	00000.0	00000	82050	4370	0000117	20,000.00
39	9-Aug-10	18711		9-Aug-10	Auto Chek Centers, Inc.	AUTOMOTIVE SUPP/EQUIP	Maintenance Yard	01.0	00000.0	00000	81100	4380	0000117	3,841.25
40	9-Aug-10	18711		9-Aug-10	Auto Chek Centers, Inc.	AUTOMOTIVE SUPP/EQUIP	Maintenance Yard	01.0	00000.0	00000	81100	4380	0000117	500.00
41	26-Jul-10	18712		26-Jul-10	Bay Alarm Company	MAINTENANCE AGREEMENTS	Maintenance Yard	01.0	81500.0	00000	81100	5635	0000117	16,000.00
42	9-Aug-10	18717		9-Aug-10	Camfil Fair	Pool Supplies and Services	Maintenance Yard	01.0	81500.0	00000	81100	4386	0000117	2,000.00
43	9-Aug-10	18720		9-Aug-10	Clark Security Products	SECURITY SUPP/EQUIP/SYSTEM	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	8,000.00
44	9-Aug-10	18721		9-Aug-10	Completes Plus	AUTOMOTIVE SUPP/EQUIP	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	4,500.00
45	9-Aug-10	18724		9-Aug-10	Dunn Edwards	PAINT SUPP/EQUIP	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	10,975.00
46	9-Aug-10	18729		9-Aug-10	Florence Filter Corporation	Pool Supplies and Services	Maintenance Yard	01.0	81500.0	00000	81100	4386	0000117	3,000.00
47	21-Aug-10	18734		21-Aug-10	W.W. Grainger, Inc.	HARDWARE SUPPLIES	Maintenance Yard	01.0	00000.0	00000	82000	4370	0000117	39,000.00
48	16-Aug-10	18735		16-Aug-10	GR Lighting Supplies	LIGHTING SUPP/EQUIP/MAINT/SYST	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	5,487.50
49	16-Aug-10	18737		16-Aug-10	Home Depot	HARDWARE SUPPLIES	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	16,462.50
50	23-Aug-10	18739		23-Aug-10	Hughes Plumbing Supply	PLUMBING SUPP/SYSTEM	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	8,231.25
51	16-Aug-10	18740		16-Aug-10	Intervalley Pool Supply	Pool Supplies and Services	Maintenance Yard	01.0	81500.0	00000	81100	4386	0000117	41,705.00
52	16-Aug-10	18742		16-Aug-10	Johnstone Supply	AIR CONDITIONING SERVICE/SYST	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	3,841.25
53	17-Aug-10	18745		17-Aug-10	Kurt True Value Hardware	HARDWARE SUPPLIES	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	2,195.00
54	17-Aug-10	18746		17-Aug-10	L & B Pipe	PLUMBING SUPP/SYSTEM	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	10,975.00
55	21-Aug-10	18760		21-Aug-10	M.I.K. Metal Company	HARDWARE SUPPLIES	Maintenance Yard	01.0	00000.0	00000	81100	4390	0000117	548.75
56	9-Aug-10	18763		9-Aug-10	Marie Solymosi	PEST CONTROL	Maintenance Yard	01.0	00000.0	00000	82050	5630	0000117	1,500.00
57	17-Aug-10	18754		17-Aug-10	McKinley Equipment Corporation	REPAIRS - OTHER	Maintenance Yard	01.0	81500.0	00000	81100	5630	0000117	2,000.00
58	17-Aug-10	18759		17-Aug-10	Napa Auto Parts	AUTOMOTIVE SUPP/EQUIP	Maintenance Yard	01.0	00000.0	00000	81100	4380	0000117	7,133.75

48.

Manhattan Beach Unified School District - Business Services Division

#	PO Issue Date	PO #	Change Order	Date	Vendor Name	Description	Department/Unit	Fund	Res.Prj	Goal	Funcnt	OBJ	Sch/Loc	PO Amount	
59	17-Aug-10 18760			17-Aug-10	Nexgen	JANITORIAL SUPP/EQUIP	Maintenance Yard	01.0	00000.0	00000	82000	4370	0000117	2,270.00	
60	17-Aug-10 18762			17-Aug-10	Organic Compounds	JANITORIAL SUPP/EQUIP	Maintenance Yard	01.0	00000.0	00000	82050	4370	0000117	2,195.00	
61	17-Aug-10 18766			17-Aug-10	Russell Sigler Incl	AIR CONDITIONING SERVICE/SYST	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	1,097.50	
62	17-Aug-10 18771			17-Aug-10	Supreme Paint	PAINT SUPP/EQUIP	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	1,646.25	
63	21-Aug-10 18775			21-Aug-10	Thyssen Krupp	ELEVATORS, MAINTENANCE	Maintenance Yard	01.0	81500.0	00000	81100	5635	0000117	11,521.72	
64	21-Aug-10 18777			21-Aug-10	Trane Company	AIR CONDITIONING SERVICE/SYST	Maintenance Yard	01.0	81500.0	00000	81100	4390	0000117	10,975.00	
65	18-Aug-10 18778			18-Aug-10	Tri-Signal Integration	FIRE SAFETY SUPP/EQUIP/SYSTEM	Maintenance Yard	01.0	81500.0	00000	81100	5635	0000117	12,423.70	
66	9-Aug-10 18780			9-Aug-10	Unisource Maintenance Supply Systems	JANITORIAL SUPP/EQUIP	Maintenance Yard	01.0	00000.0	00000	82000	4370	0000117	150,000.00	
67	26-Jul-10 18782			26-Jul-10	Vision Communications Co.	MAINTENANCE SUPP/EQUIP	Maintenance Yard	01.0	81500.0	00000	81100	4380	0000117	7,000.00	
68	21-Aug-10 18788			21-Aug-10	Yamada Company, Inc.	LANDSCAPE/GARDENING SUPP/EQUIP	Maintenance Yard	01.0	00000.0	00000	82050	4370	0000117	7,682.50	
69	Individual Purchase Orders														
70	15-Jul-10 18512			15-Jul-10	Exallometrics, Inc.	TESTING LABORATORIES	Educational Services	01.0	00000.0	15000	31600	4310	0000112	644.48	
71	9-Aug-10 18513			9-Aug-10	ACSA	CONFERENCE AND TRAVEL	Superintendent/Board	01.0	00000.0	00000	71500	5220	0000011	660.00	
72	20-Jul-10 18514			20-Jul-10	CCAC Conference Registrar	CONFERENCE AND TRAVEL	Human Resources	01.0	00000.0	00000	74001	5220	0000115	235.00	
73	20-Jul-10 18515			20-Jul-10	Cardiac Science	MEDICAL & LAB SUPP/EQUIP	Student Services	01.0	00000.0	00000	31400	4990	0000113	115.00	
74	20-Jul-10 18516			20-Jul-10	Pacific Nephrology Medical Group	PHYSICAL EXAMS	Human Resources	01.0	00000.0	00000	74001	5660	0000115	350.00	
75	26-Jul-10 18519			26-Jul-10	LACSTA	MEMBERSHIPS	Superintendent/Board	01.0	00000.0	00000	71500	5310	0000011	100.00	
76	26-Jul-10 18520			26-Jul-10	National School Boards Assoc.	MEMBERSHIPS	Superintendent/Board	01.0	00000.0	00000	71500	5310	0000011	4,425.00	
77	27-Jul-10 18522			27-Jul-10	Breon, Shaeffer, P.L.C	MEMBERSHIPS	Human Resources	01.0	00000.0	00000	74002	5310	0000115	1,490.00	
78	27-Jul-10 18523			27-Jul-10	School Employers Association	MEMBERSHIPS	Human Resources	01.0	00000.0	00000	74001	5220	0000115	1,760.00	
79	27-Jul-10 18524			27-Jul-10	CODESP	MEMBERSHIPS	Human Resources	01.0	00000.0	00000	74002	5310	0000115	1,760.00	
80	27-Jul-10 18527			27-Jul-10	ACSA	MEMBERSHIPS	Human Resources	01.0	00000.0	00000	74001	5310	0000115	866.50	
81	31-Aug-10 18538A			31-Aug-10	American Complete Contracting, Inc.	ASPHALT CONTRACTORS	Maintenance Yard	01.0	00000.0	00000	81100	5630	0000117	6,640.00	
82	9-Aug-10 18540			9-Aug-10	Career Track	CONFERENCE AND TRAVEL	Human Resources	01.0	00000.0	00000	74002	5220	0000115	916.00	
83	9-Aug-10 18541			9-Aug-10	Dept of Toxic Substance Control	FEES, LICENSE	Human Resources	01.0	00000.0	00000	82000	4370	0000117	509.00	
84	10-Aug-10 18543			10-Aug-10	LACOE	CONFERENCE AND TRAVEL	Superintendent/Board	01.0	00000.0	00000	71500	5220	0000011	100.00	
85	10-Aug-10 18546			10-Aug-10	J & R Towing	CONTRACTED SERVICES	Maintenance Yard	01.0	00000.0	00000	82000	5630	0000117	309.00	
86	25-Aug-10 18577			25-Aug-10	School Services of California Inc.	CONTRACTED SERVICES	Business Office	01.0	00000.0	00000	73000	5890	0000114	3,120.00	
87	25-Aug-10 18579			25-Aug-10	Manhattan Bread Co. & Bagel Co.	CATERING SERVICES	Superintendent/Board	01.0	00000.0	00000	71500	4990	0000011	170.05	
88	26-Jul-10 S11-169			26-Jul-10	Patterson Dental	MEDICAL & LAB SUPP/EQUIP	Student Services	01.0	00000.0	00000	31400	4390	0000113	242.00	
89	28-Jul-10 S11-178			28-Jul-10	Gregor Enterprises	CONTRACTED SERVICES	Student Services	01.0	00000.0	00000	31100	5850	0000113	3,000.00	
90	18-Aug-10 S11-180			18-Aug-10	Terri L Arnold	CONTRACTED SERVICES	Student Services	01.0	00000.0	11100	21000	5850	0000113	5,000.00	
91	28-Jul-10 T10-173A-1			28-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Educational Services	01.0	00000.0	00000	21100	4415	0000112	3,570.00	
92	28-Jul-10 T10-173A-1			28-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Educational Services	01.0	00000.0	00000	21100	4415	0000112	252.00	
93	15-Jul-10 18509			15-Jul-10	Handwriting Without Tears	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	2,208.03	
94	22-Jul-10 18517			22-Jul-10	Houghton Mifflin Co.	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	69,213.59	
95	9-Aug-10 18533			9-Aug-10	Macmillan/McGraw-Hill	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	6,046.79	
96	9-Aug-10 18534			9-Aug-10	Holt McDougal	INSTRUCTIONAL SUPPLIES	IMFRP, 6-8	01.0	07156.0	11102	10000	4110	0000052	7,067.02	
97	18-Aug-10 18532			18-Aug-10	Easy Grammar Systems	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	22,936.86	
98	18-Aug-10 18533			18-Aug-10	McGraw-Hill	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	81,343.61	
99	18-Aug-10 18534			18-Aug-10	Zaner-Bloser	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	1,990.90	
100	23-Aug-10 18560			23-Aug-10	Houghton Mifflin Co.	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	606.90	
101	25-Aug-10 18566			25-Aug-10	Macmillan/McGraw-Hill	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	10,495.74	
102	25-Aug-10 18574			25-Aug-10	Houghton Mifflin Co.	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4110	0000051	9,481.00	
103	27-Aug-10 18582			27-Aug-10	Perma-Bound Books	BOOKS	IMFRP, K-5	01.0	07156.0	11101	10000	4210	0000051	425.23	
104	30-Aug-10 18589			30-Aug-10	Handwriting Without Tears	BOOKS	IMFRP, K-5	01.0	07156.0	11101	10000	4310	0000051	710.60	
105	30-Aug-10 18590			30-Aug-10	Bellwork Educational Materials	INSTRUCTIONAL SUPPLIES	IMFRP, K-5	01.0	07156.0	11101	10000	4310	0000051	1,549.13	
106	10-Aug-10 18545			10-Aug-10	Energy Cap, Inc.	LICENSE/FEES	Information Technology	01.0	11000.0	00000	24200	4940	0000116	19,950.00	
107	25-Aug-10 18578			25-Aug-10	Deltree Integration, Inc	CONTRACTED SERVICES	Superintendent/Board	01.0	11000.0	00000	24200	5840	0000011	4,625.00	
108	26-Jul-10 18606			26-Jul-10	Office Depot	OFFICE SUPPLIES	Information Technology	01.0	11000.0	00000	24200	4350	0000116	2,195.00	
109	2-Sep-10 11514-7			2-Sep-10	CSM	COMPUTER SUPP/EQUIP	Information Technology	01.0	11000.0	00000	24200	5890	0000116	2,900.00	
110	2-Sep-10 9876-6			2-Sep-10	Package Products and Services	COMPUTER SUPP/EQUIP	Information Technology	01.0	11000.0	00000	24200	4940	0000116	1,147.77	
111	26-Jul-10 T11-208			26-Jul-10	CDW-G	COMPUTER SUPP/EQUIP	Information Technology	01.0	11000.0	00000	24200	4400	0000116	1,649.10	
112	15-Jul-10 T11-210			15-Jul-10	CDW-G	COMPUTER SUPP/EQUIP	Information Technology	01.0	11000.0	00000	24200	4310	0000116	10,000.00	
113	26-Jul-10 T11-212			26-Jul-10	NEC Unified Solutions, Inc	CONTRACTED SERVICES	Information Technology	01.0	11000.0	00000	24200	5890	0000116	44,288.00	
114	2-Sep-10 T11-218			2-Sep-10	Laser Service	COMPUTER SUPP/EQUIP	Information Technology	01.0	11000.0	00000	24200	4310	0000116	1,646.25	
115	23-Aug-10 18587			23-Aug-10	Continuing Education Unlimited	CONTRACTED SERVICES	Information Technology	01.0	37100.0	11100	10000	5220	0000112	1,950.00	
116	9-Aug-10 18535			9-Aug-10	Sara Kersay	CONTRACTED SERVICES	Title II, American Martyrs	01.0	40360.0	11100	10000	5220	0000081	6,590.00	
117	25-Aug-10 18580			25-Aug-10	School Specialty Company	CONTRACTED SERVICES	Title II, Ed Services	01.0	40360.0	11100	10000	5220	0000112	6,996.00	
118	27-Aug-10 18583			27-Aug-10	UC Irvine	CONTRACTED SERVICES	Title II, Ed Services	01.0	40360.0	11100	10000	5220	0000112	1,962.00	
119	18-Aug-10 18536			18-Aug-10	Tri-Signal Integration	FIRE SAFETY SUPP/EQUIP/SYSTEM	Maintenance Yard	01.0	81500.0	00000	81100	5635	0000117	4,980.00	
120	9-Aug-10 18542			9-Aug-10	Brian's Hardwood	FLOORING MTRLS/INSTALLATION	Maintenance Yard	01.0	81500.0	00000	81100	5630	0000117	19,851.00	

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Manhattan Beach Unified School District - Business Services Division

PO Issue Date	PO #	Change Order #	Date	Vendor Name	Description	Department/Site	Fund	Res.Prj	Goal	Funet	OBJ	Sch/Loc	PO Amount
121	10-Aug-10 18544		10-Aug-10	Urban Restoration Group	JANITORIAL SUPP/EQUIP	Maintenance Yard	01.0	81500.0	00000	81100	4980	0000117	558.39
122	10-Aug-10 18547		10-Aug-10	Deckrite Waterproofing Co., Inc.	FLOORING MTRLS/INSTALLATION	Maintenance Yard	01.0	81500.0	00000	81100	5630	0000117	23,950.00
123	29-Jul-10 16748-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Maintenance Yard	01.0	81500.0	00000	81100	4415	0000117	2,067.55
124	27-Jul-10 18364-1		27-Jul-10	Canon Financial Services	CLEANING SUPP/EQUIP	Maintenance Yard	01.0	81500.0	00000	81100	4400	0000117	15,888.84
125	26-Jul-10 18518		26-Jul-10	Roy Walker	MAINTENANCE SUPP/EQUIP	To be billed	01.0	90200.0	71100	81100	4400	0000000	8,780.00
126	31-Aug-10 18607		31-Aug-10	Office Depot	OFFICE SUPPLIES	Grand View, PTA	01.0	90210.0	11101	10000	4310	1000400	5,487.50
127	31-Aug-10 18609		31-Aug-10	Office Depot	OFFICE SUPPLIES	Meadows, PTA	01.0	90220.0	11101	10000	4310	2000400	1,097.50
128	19-Aug-10 T11-216		19-Aug-10	CDW-G	COMPUTER SUPP/EQUIP	Meadows, PTA	01.0	90230.0	00000	24200	4400	2000400	4,710.03
129	31-Aug-10 18612		31-Aug-10	Office Depot	OFFICE SUPPLIES	Pacific, PTA	01.0	90230.0	18601	10000	4310	3000400	5,487.50
130	25-Aug-10 18636		25-Aug-10	Sparklets	INSTRUCTIONAL SUPPLIES	Pacific, PTA	01.0	90230.0	00000	27000	4950	3000400	200.00
131	26-Jul-10 T11-203		26-Jul-10	CDW-G	COMPUTER SUPP/EQUIP	Pacific, PTA	01.0	90230.0	00000	24200	4400	3000400	2,547.88
132	26-Jul-10 T11-205		26-Jul-10	Insight Public Sector	COMPUTER SUPP/EQUIP	Pacific, PTA	01.0	90230.0	00000	24200	4400	3000400	307.67
133	10-Aug-10 T11-214		10-Aug-10	Insight Public Sector	COMPUTER SUPP/EQUIP	Pacific, PTA	01.0	90230.0	00000	24200	4400	3000400	5,623.26
134	29-Jul-10 18619		29-Jul-10	Canon Business Solutions	OFFICE SUPPLIES	Pennakamp, PTA	01.0	90240.0	11101	10000	4310	4000400	1,097.50
135	22-Jul-10 18615		22-Jul-10	Office Depot	OFFICE SUPPLIES	MBMS, PTA	01.0	90280.0	11102	10000	4350	8000400	16,462.50
136	19-Aug-10 18644		19-Aug-10	3 S Corp	PAPER PRODUCTS AND PAPERBOARD	MBMS, PTA	01.0	90280.0	11102	10000	4310	8000400	15,000.00
137	25-Aug-10 18645		25-Aug-10	Xerox	OFFICE SUPPLIES	MBMS, PTA	01.0	90280.0	11102	10000	4950	8000400	1,327.00
138	2-Sep-10 T11-222		2-Sep-10	Dell	COMPUTER SUPP/EQUIP	MBMS, PTA	01.0	90280.0	00000	24200	4310	8000400	5,254.84
139	23-Aug-10 18688		23-Aug-10	Copy Shop, The	PRINTING SERVICES	Mira Costa, PTA	01.0	90290.0	00000	27000	4950	9000400	921.90
140	22-Jul-10 18608		22-Jul-10	Office Depot	OFFICE SUPPLIES	Mira Costa, PTA	01.0	90290.0	11103	10000	4350	9000400	21,950.00
141	1-Sep-10 18648		1-Sep-10	3 S Corp	OFFICE SUPPLIES	Mira Costa, PTA	01.0	90290.0	11103	10000	4350	9000400	20,000.00
142	19-Aug-10 T11-217		19-Aug-10	CDW-G	COMPUTER SUPP/EQUIP	Mira Costa, PTA	01.0	90290.0	00000	24200	4400	9000400	9,121.21
143	27-Jul-10 18525		27-Jul-10	Gall, Currey College Counseling LLC	CONSULTANTS	MBEF	01.0	90300.0	11103	31101	5850	9000400	76,500.00
144	26-Jul-10 T11-204		26-Jul-10	Insight Public Sector	COMPUTER SUPP/EQUIP	MBEF	01.0	90300.0	00000	24200	4400	9000000	307.87
145	15-Jul-10 18510		15-Jul-10	Allegro Music	MUSICAL INSTRUMENTS/SUPP	Music Donations	01.0	90401.0	17201	10000	4310	0000112	1,500.00
146	23-Aug-10 18589		23-Aug-10	J W Pepper	MUSICAL INSTRUMENTS/SUPP	Music Donations	01.0	90401.0	17201	10000	4310	0000112	2,000.00
147	23-Aug-10 18570		23-Aug-10	Allegro Music	MUSICAL INSTRUMENTS/SUPP	Music Donations	01.0	90401.0	17201	10000	5630	0000112	3,500.00
148	23-Aug-10 18571		23-Aug-10	Oriental Trading Co., Inc	INSTRUCTIONAL SUPPLIES	Music Donations	01.0	90401.0	17201	10000	4310	0000112	550.40
149	23-Aug-10 18572		23-Aug-10	Music Rhapsoody	MUSICAL INSTRUMENTS/SUPP	Music Donations	01.0	90401.0	17201	10000	4310	0000112	2,000.00
150	10-Aug-10 18532		10-Aug-10	California Western Visuals	COMPUTER SUPP/EQUIP	Futures Institute	01.0	90403.0	13402	10000	4400	8000400	5,713.64
151	25-Aug-10 18576		25-Aug-10	Interquest Detection Canines	CONTRACT CONSULTANTS	Beach Cities	01.0	90500.0	00000	31100	5890	0000113	6,075.00
152	25-Aug-10 18580		25-Aug-10	School Specialty Company	Workshops	Beach Cities	01.0	90500.0	15000	10000	4310	0000112	24,297.58
153	27-Jul-10 18526		27-Jul-10	Morcy's Music Store, Inc.	MUSICAL INSTRUMENTS/SUPP	MBMS Instrumental Music	01.0	98175.0	17252	10000	5630	8000400	3,279.92
154	12-Aug-10 18581		12-Aug-10	Wenger	MUSICAL INSTRUMENTS/SUPP	MBMS Instrumental Music	01.0	98175.0	17252	10000	4310	8000400	2,320.69
155	18-Aug-10 18586		18-Aug-10	Morcy's Music Store, Inc.	MUSICAL INSTRUMENTS/SUPP	MBMS Instrumental Music	01.0	98175.0	17252	10000	5630	8000400	170.59
156	18-Aug-10 18588		18-Aug-10	Sawday and Holmes Music, Inc.	MUSICAL INSTRUMENTS/SUPP	MBMS Instrumental Music	01.0	98175.0	17252	10000	5630	8000400	3,205.00
157	18-Aug-10 18589		18-Aug-10	Valiant Music Supply, Inc.	PRINTING SERVICES	MBMS Instrumental Music	01.0	98175.0	17252	10000	4310	8000400	720.00
158													660,666.71
159													1,241,414.33
160													
161	11-Aug-10 18605		11-Aug-10	Office Depot	OFFICE SUPPLIES	Student Services	01.0	65000.0	50010	31100	4350	0000113	2,195.00
162	27-Jul-10 18206-4		27-Jul-10	Xerox Capital Services, LLC	MAINTENANCE AGREEMENTS	district-level, pre-K	01.0	65000.0	57300	11100	4350	0000049	600.00
163	27-Jul-10 18206-4		27-Jul-10	Xerox Capital Services, LLC	MAINTENANCE AGREEMENTS	district-level, pre-K	01.0	65000.0	57300	11100	4415	0000049	1,179.96
164	29-Jul-10 16742-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Mira Costa,district-level	01.0	65000.0	57500	11100	4415	9000000	2,057.55
165	29-Jul-10 16752-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Student Services	01.0	65000.0	50010	31100	4415	0000113	2,618.85
166	26-Jul-10 AT-119		26-Jul-10	Info Grip, Inc.	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	182.45
167	26-Jul-10 AT-120		26-Jul-10	Advanced Keyboard Technologies, Inc.	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	1,961.95
168	29-Jul-10 AT-121		29-Jul-10	R. J. Cooper & Associates	COMPUTER SUPP/EQUIP	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	1,162.50
169	20-Jul-10 S11-168		20-Jul-10	Lingui Systems	FORMS	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	1,415.17
170	20-Jul-10 S11-170		20-Jul-10	Stosses Educational Publications	FORMS	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	261.98
171	20-Jul-10 S11-171		20-Jul-10	South Paw	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	1,698.51
172	20-Jul-10 S11-172		20-Jul-10	Therapy Shop	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	184.08
173	20-Jul-10 S11-173		20-Jul-10	Handwriting Without Tears	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	370.32
174	20-Jul-10 S11-174		20-Jul-10	School Specialty Company	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	400.59
175	20-Jul-10 S11-175		20-Jul-10	Discount School Supply	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	168.49
176	20-Jul-10 S11-176		20-Jul-10	S&S Worldwide, Inc.	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	457.70
177	20-Jul-10 S11-177		20-Jul-10	Fun & Function	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	600.98
178	28-Jul-10 S11-179		28-Jul-10	Learning Disabilities Resources	INSTRUCTIONAL SUPPLIES	Student Services	01.0	65000.0	57700	31200	4310	0000113	504.85
179	9-Aug-10 S11-181		9-Aug-10	RFB&D	SUBSCRIPTIONS	Student Services	01.0	65000.0	57700	11200	4310	0000113	350.00
180	10-Aug-10 S11-183		10-Aug-10	Achievement Products	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57700	11300	4310	0000113	356.63
181	19-Aug-10 S11-184		19-Aug-10	South Paw	INSTRUCTIONAL SUPPLIES	ARRA-Local Assistance	01.0	33130.0	57500	11300	4310	0000113	1,745.03
182	1-Sep-10 S11-188		1-Sep-10	Harcourt Assmt	TEST/TEST MATERIALS	ARRA-Local Assistance	01.0	33130.0	57700	31200	4310	0000113	19,224.48

Manhattan Beach Unified School District - Business Services Division

PO Issue	Date	PO #	Change Order #	Date	Vendor Name	Description	Department/Title	Fund	Res.Prj	Goal	Funct	OBJ	Sch/Loc	PO Amount
183	18-Aug-10	S11-TD1704		18-Aug-10	Lacera Travel Service	TRAVEL AGENCIES	Student Services	01.0	65000.0	57500	17300	5890	0000113	649.40
184	13-Jul-10	T11-209		13-Jul-10	Insight Public Sector	COMPUTER SUPP/EQUIP	Student Services	01.0	65000.0	50010	31100	4400	0000113	1,142.38
185	Individual Service Agreements (purchase orders to cover board approved contracts)													
186	19-Jul-10	S11-C0901		19-Jul-10	Sonia Dickson-Bracks	CONSULTANTS	Student Services	01.0	65000.0	57500	21000	5850	0000113	41,472.79
187	19-Jul-10	S11-C1701		19-Jul-10	Amy Jamba	CONSULTANTS	Student Services	01.0	65000.0	57500	21000	5850	0000113	89,200.00
188	19-Jul-10	S11-C2601		19-Jul-10	Robin Shipley	CONSULTANTS	Student Services	01.0	65000.0	57500	21000	5850	0000113	72,150.00
189	EDP/Preschool													
190	25-Aug-10	18575		25-Aug-10	Sparkletts	INSTRUCTIONAL SUPPLIES	Pacific, EDP	63.0	00100.0	00000	60000	4350	3000000	200.00
192	26-Jul-10	18634		26-Jul-10	Office Depot	OFFICE SUPPLIES	EDP	63.0	00100.0	00000	60000	4350	0000061	548.75
193	29-Jul-10	18635		29-Jul-10	Unisource Maintenance Supply Systems	JANITORIAL SUPP/EQUIP	EDP	63.0	00100.0	00000	60000	4370	0000061	1,500.00
194	25-Aug-10	18646		25-Aug-10	Sparkletts	INSTRUCTIONAL SUPPLIES	Meadows, EDP	63.0	00100.0	00000	60000	4310	2000000	200.00
195	15-Jul-10	18511		15-Jul-10	Dept. of Social Services	LICENSE/FEEES	Preschool	63.0	00200.0	00000	60000	5890	0000060	1,100.00
196	23-Aug-10	18573		23-Aug-10	Weekly Reader Corp	SUBSCRIPTIONS	Preschool	63.0	00200.0	00000	60000	4310	0000060	478.40
197	26-Jul-10	18634		26-Jul-10	Office Depot	OFFICE SUPPLIES	Preschool	63.0	00200.0	00000	60000	4950	0000060	548.75
198	29-Jul-10	18635		29-Jul-10	Unisource Maintenance Supply Systems	JANITORIAL SUPP/EQUIP	Preschool	63.0	00200.0	00000	60000	4370	0000060	4,500.00
199	29-Jul-10	18653		29-Jul-10	Xerox	OFFICE MACHINES SUPP/SERVICES	Preschool	63.0	00200.0	00000	60000	4950	0000060	1,000.00
200	27-Jul-10	13207-4		27-Jul-10	Xerox Capital Services, LLC	MAINTENANCE AGREEMENTS	Preschool	63.0	00200.0	00000	60000	4350	0000060	2,000.00
201	27-Jul-10	13207-4		27-Jul-10	Xerox Capital Services, LLC	MAINTENANCE AGREEMENTS	Preschool	63.0	00200.0	00000	60000	4415	0000060	2,382.48
202	27-Jul-10	13207-4		27-Jul-10	Xerox Capital Services, LLC	MAINTENANCE AGREEMENTS	Preschool	63.0	00200.0	00000	60000	4415	0000060	14,458.38
203	Developer Fees													
204	9-Aug-10	18508	1	9-Aug-10	Culver Newlin	FURNITURE, SCHOOL	Chairs	25.0	00000.0	00000	72000	4310	0000000	2,475.08
205	26-Jul-10	18521		26-Jul-10	Culver Newlin	FURNITURE, SCHOOL	Tables, Desks	25.0	00000.0	00000	72000	4310	0000000	4,198.93
206	18-Aug-10	18555		18-Aug-10	Daily Breeze	ADVERTISING	Undistributed	25.0	00000.0	00000	72000	5630	0000000	439.19
207	18-Aug-10	18557		18-Aug-10	Division of the State Architect	CONTRACTED SERVICES	Undistributed	25.0	00000.0	00000	72000	5630	0000000	1,145.79
208	Bond Fund, Master Plan													
209	23-Aug-10	B11-007		23-Aug-10	Bernards	CONSTRUCTION MANAGEMENT	Bond Fund, Master Plan	21.0	09000.0	00000	85000	6250	9000000	302,029.00
210	23-Aug-10	B11-007		23-Aug-10	Bernards	CONSTRUCTION MANAGEMENT	Bond Fund, Master Plan	21.0	09000.0	00000	85000	6250	9000000	302,029.00
211	Food Services													
212	29-Jul-10	16750-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Food Services	13.0	00000.0	00000	37000	4415	0000073	1,874.76
213	29-Jul-10	16750-2		29-Jul-10	Canon Financial Services	COPY, DUPLICATING SUPP/EQUIP	Food Services	13.0	00000.0	00000	37000	4415	0000073	1,874.76
214	Mira Costa Booster Clubs, etc.													
215	19-Aug-10	18565		19-Aug-10	Contemporary Services Corp	CONTRACTED SERVICES	Mira Costa, Graduation	01.0	91186.0	00000	27000	4310	9000500	721.20
216	29-Jul-10	18528		29-Jul-10	Cousin's Video	VIDEO SUPP/EQUIP/RENTAL	Mira Costa, Leadership	01.0	91195.0	11103	10000	4310	9000500	400.00
217	29-Jul-10	18529		29-Jul-10	Accrediting Commission for Schools	MEMBERSHIPS	Mira Costa, Leadership	01.0	91195.0	11103	27000	5310	9000500	756.00
218	29-Jul-10	18530		29-Jul-10	EduLink Systems	CONTRACTED SERVICES	Mira Costa, Leadership	01.0	91195.0	11103	10000	4940	9000500	1,449.00
219	19-Aug-10	18562		19-Aug-10	MBUSD - Cafeteria Account	CATERING SERVICES	Mira Costa, Leadership	01.0	91195.0	00000	27000	4950	9000500	686.39
220	19-Aug-10	18563		19-Aug-10	Copy Shop, The	PRINTING SERVICES	Mira Costa, Leadership	01.0	91195.0	00000	27000	4350	9000500	115.24
221	27-Aug-10	18647		27-Aug-10	123 Inkjets	MEMBERSHIPS	Mira Costa, Leadership	01.0	91195.0	11103	10000	4350	9000500	264.00
222	26-Jul-10	T11-206		26-Jul-10	CDW-G	OFFICE SUPPLIES	Mira Costa, ASB	01.0	95000.0	00000	24200	4400	9000500	5,487.50
223	15-Jul-10	T11-207		15-Jul-10	Insight Public Sector	COMPUTER SUPP/EQUIP	Mira Costa, ASB	01.0	95000.0	11103	10000	4400	9000500	4,262.06
224	20-Jul-10	T11-211		20-Jul-10	Insight Public Sector	MEDIA EQUIPMENT	Mira Costa, ASB	01.0	95000.0	11103	10000	4400	9000500	2,246.50
225	20-Jul-10	T11-211		20-Jul-10	Insight Public Sector	MEDIA EQUIPMENT	Mira Costa, ASB	01.0	95000.0	11103	10000	4400	9000500	236.91
226	20-Jul-10	T11-211		20-Jul-10	Insight Public Sector	MEDIA EQUIPMENT	Mira Costa, ASB	01.0	95000.0	11103	10000	4400	9000500	16,624.80
227	20-Jul-10	T11-211		20-Jul-10	Insight Public Sector	MEDIA EQUIPMENT	Mira Costa, ASB	01.0	95000.0	11103	10000	4400	9000500	1,650,444.05
228	24-Jul-10			24-Jul-10	Dannis Woliver Kelley	General Fund	General Fund	01.0	00000.0	00000	71100	5820	0000011	76.44
229	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	20,833.00
230	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	346.98
231	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	20,833.00
232	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	342.89
233	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	17,044.39
234	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	20,833.00
235	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	187.75
236	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	14,476.57
237	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	20,833.00
238	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	20,833.00
239	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	14,476.57
240	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	20,833.00
241	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	14,476.57
242	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	20,833.00
243	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	14,476.57
244	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	20,833.00
245	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	261.21
246	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	5,609.55
247	24-Jul-10			24-Jul-10	Fagen Friedman & Fulfrst, LLP	Special Education	Special Education	01.0	65000.0	50010	71100	5820	0000113	121,677.78

51.

E. CONSENT ITEM

21. **TITLE:** Developer Fees

BACKGROUND: The attached material details the District's share of Developer Fees collected during the month of July, 2010. The total received for the month of July is \$10,790.89

ACTION RECOMMENDED: No action is recommended.

PREPARED BY: Steve Romines

DATE OF BOARD MEETING: August 25, 2010

**Manhattan Beach Unified School District
Developer Fees
Report of Collections to Date**

1986/87	27,550.00	1998/99	949,097.79
1987/88	370,367.30	1999/00	845,723.70
1988/89	367,185.00	2000/01	973,429.53
1989/90	664,577.39	2001/02	887,811.27
1990/91	310,430.11	2002/03	1,028,120.90
1991/92	273,011.74	2003/04	1,101,872.99
1992/93	230,276.57	2004/05	984,925.42
1993/94	407,139.86	2005/06	1,013,410.79
1994/95	327,074.42	2006/07	990,987.60
1995/96	456,396.95	2007/08	787,883.02
1996/97	518,156.57	2008/09	329,901.86
1997/98	858,526.83		

2009/10	
July	20,011.47
August	3,177.04
September	17,899.78
October	29,747.93
November	19,977.48
December	17,723.57
January	42,921.60
February	25,379.50
March	42,753.28
April	37,708.94
May	23,809.39
June	30,056.01
2009/10 Total	311,165.99

2010/11	
July	10,790.89
August	28,957.84
September	
October	
November	
December	
January	
February	
March	
April	
May	
June	
2010/11 Total	39,748.73

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

DEVELOPER FEES
August 2010

<u>DATE</u>	<u>ADDRESS</u>	<u>ADDITION/ NEW CONSTRUCTION</u>	<u>SQUARE FOOTAGE</u>	<u>AMT PAID</u>
Aug				
		RBUSD March-June		6,447.67
02	1812 N Ardmore	New Construction	1309	3,442.67
02	113 S Poinsettia	Addition	274	720.62
10	2711 Elm Ave	New Construction	3400	8,942.00
17	919 Boundary Pl	Addition	806	2,119.78
23	544 3rd St	New construction	2174	5,717.62
26	405 4th St	Addition	596	1,567.48

Total: \$28,957.84

G. BOARD BUSINESS

1. **TITLE:** Adopt **REVISED** Board Policy 5145.11 and Review **NEW** Exhibit 5145.11, Questioning and Apprehension by Law Enforcement. **DELETE** the former regulation.

BACKGROUND: This retitled policy is updated to reflect a **NEW COURT DECISION** which held that it was unconstitutional for law enforcement officials to interview a student on school grounds regarding allegations of child abuse without a warrant, court order, exigent circumstances, or parent/guardian consent. The policy also contains new language directing the principal or designee to request that law enforcement certify that appropriate legal authority for the interview exists and that the principal maintains a record of student interviews. The **NEW** Exhibit provides a sample form for this purpose. Delete the unnecessary regulation; material formerly in regulation re: record of interviews moved to policy.

FISCAL IMPACT: None

ACTION RECOMMENDED: Adopt **REVISED** Board Policy 5145.11 and Review **NEW** Exhibit 5145.11, Questioning and Apprehension by Law Enforcement. **DELETE** the former regulation.

PREPARED BY: Ellyn Schneider, Executive Director, Student Services

DATE OF MEETING: September 15, 2010

AGENDA NOTE AGENDA NOTE AGENDA NOTE

Students

The Governing Board is committed to providing a safe learning environment and cooperating with law enforcement officials and peace officers as necessary to help ensure the safety of students, staff, and the community and in carrying out their official duties.

*(cf. 0450 - Comprehensive Safety Plan)
(cf. 3515.3 - District Police/Security Department)
(cf. 5141.4 - Child Abuse Prevention and Reporting)
(cf. 5145.12 - Search and Seizure)*

*In accordance with standards specified in law and court decisions, law enforcement officers have the right to ~~may~~ interview and question students on school premises. **The Superintendent or designee shall collaborate with local law enforcement agencies to develop parameters under which law enforcement officers will interview students at school.***

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

*When such an interview is requested ~~any law enforcement official requests an interview with a student~~, the principal or designee shall ascertain the officer's ~~request that the official provide verification of his/her identity and official capacity and certify the legal authority under which he/she acts~~ **the interview is being conducted. If the officer refuses to provide certification of the legal authority for the interview, the principal or designee shall document such refusal and should consult with district legal counsel, as appropriate, before allowing the interview to proceed. The principal or designee shall maintain a record of all documentation relative to law enforcement interviews of students.***

If the officer needs to interview or question the student immediately, the principal or designee shall accommodate the process in a way that causes the least possible disruption ~~to~~ **for the student and** the school, gives the student appropriate privacy, and models exemplary cooperation with community law enforcement authorities.

Except in cases of child abuse or neglect, the principal or designee shall ~~take immediate steps attempt~~ to notify the student's parent/guardian ~~when a law enforcement officer requests an interview~~ **after law enforcement has interviewed the student** on school premises.

At the law officer's discretion and with the student's approval, the principal or designee may be present during the interview.

If the law officer finds it necessary to remove the ~~a minor student from~~ **is removed from school into the custody of law enforcement**, the principal or designee shall first ascertain the reason for such action. Upon releasing the student, the principal or designee shall immediately attempt to ~~inform~~ **notify** the student's parent/guardian ~~or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has~~

Students

been taken into custody as a victim of suspected child abuse. (Education Code 48906)

~~Personnel responsible for releasing a student from school custody shall exercise extreme diligence to prevent such release to any unauthorized or unidentified person.~~

~~(cf. 5142—Safety)~~

Subpoenas

Although subpoenas may legally be served at school *on students age 12 or older*, the Board believes that serving officials should be strongly urged to serve subpoenas at the home of the student whenever possible. ~~In all of these situations, steps should be taken~~ *When served at school, the principal or designee shall take all reasonable steps* to ensure a minimum of embarrassment or loss of class time for the student.

Legal Reference:

EDUCATION CODE

44807 Duty concerning conduct of pupils

48264 Arrest of truants

48265 Delivery of truant

48902 Notice to law authorities

48906 Release of minor pupil to peace officers; notice to parent, guardian or relative

48909 Narcotics and other hallucinogenic drugs (re arrest)

CODE OF CIVIL PROCEDURE

416.60 Service of summons or complaint to a minor

PENAL CODE

830-832.8 *17* re Peace officers

~~833-851.85~~ re arrests

1328 Service of subpoena

WELFARE AND INSTITUTIONS CODE

627 Custody of minor

CODE OF REGULATIONS, TITLE 5

303 Duty to remain at school

COURT DECISIONS

~~People v. Burton (1971) 6 Cal. 3d 375~~

~~In re Donaldson (1969) 269 Cal. App. 2d 509~~

~~Baines v. Brady (1953) 122 Cal. App. 2d 957, 960~~

~~In the matter of Paul P., 85 Daily Journal D.A.R. 2594~~

People v. Lessie, (2010) 47 Cal. 4th 1152

Greene v. Camreta, (2009, 9th Cir.) 588 F.3d 1011

In re William V., (2003) 111 Cal.App.4th 1464

Questioning and Apprehension by Law Enforcement

BP 5145.11 (c)

Students

ATTORNEY GENERAL OPINIONS

54 Ops. Cal. Atty. Gen. 96 (1971)

34 Ops. Cal. Atty. Gen. 93 (1959)

~~32 Ops. Cal. Atty. Gen. 96 (1958)~~

Management Resources:

WEB SITES

California Department of Justice, Office of the Attorney General: <http://caag.state.ca.us>

Policy MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

adopted: August 16, 2000 Manhattan Beach, California

reviewed: September 5, 2007

revised:

Questioning and Apprehension by Law Enforcement

AR 5145.11 (a)

Students

Questioning on School Grounds

~~The school shall keep a record of any interviews of students by law officers on school premises. Such records shall include the date and time, name and identifying number of the officer, the agency employing the officer and his/her official capacity, the time when he/she arrived and left, the fact that the principal or designee was or was not present during the interview, the reason for the questioning and/or release, and any other pertinent information.~~

Apprehension

~~Police officers, officers of the juvenile court, and other authorized law enforcement officials have an absolute right to enter a school to take a student into custody or to make an arrest of a student.~~

~~If a minor student is removed from school into the custody of a peace officer, the principal or designee shall immediately notify the parent/guardian or responsible relative regarding the student's release and the place to which he/she is reportedly being taken, except when the minor has been taken into custody as a victim of suspected child abuse. (Education Code 48906)~~

~~The principal or designee shall record the time(s) of contact or attempted contact with the parent/guardian.~~

~~If the student is suspected of being a victim of child abuse, the Superintendent or designee shall give the telephone number and address of the student's parent/guardian to the law enforcement officer, and the officer then has the responsibility of immediately notifying the parent/guardian. (Education Code 48906)~~

~~(cf. 5141.4 Child Abuse Reporting Procedures)~~

~~The Superintendent or designee shall immediately be notified of the student's removal. This initial verbal notice will be followed by a written report by the principal or designee and shall include the date and time of arrest, the identity, badge number and official capacity of the officer and the reason for release.~~

~~Regulation MANHATTAN BEACH UNIFIED SCHOOL DISTRICT
approved: August 16, 2000 Manhattan Beach, California
reviewed: September 5, 2007~~

Students

QUESTIONING OF STUDENTS BY LAW ENFORCEMENT

When law enforcement requests to interview a student on Manhattan Beach Unified School District ("District") premises, the District requests that, prior to interviewing the student, law enforcement officials provide the information below to the principal or his/her designee. Failure to provide the information or satisfy any one of the following criteria may result in the principal or designee's refusal to allow the student interview to proceed on District property. Your cooperation is appreciated.

I, _____ (Name), of _____ (Agency), declare that I am authorized to conduct this student interview, based on one or more of the following circumstances (check all that apply):

- 1. [] Warrant
2. [] Court order
3. [] Exigent circumstances (briefly describe):

- 4. [] Criminal investigation
5. [] Parental consent

Parent or guardian's name: _____

Date consent granted: _____

Name of Student to be Interviewed

Date of Interview

Name of Administrator/Designee Receiving This Form

Signature of Investigating Official

Date

- [] Student unavailable for interview
[] Student refused to be interviewed

This form should be placed in a file that is separate from the student's educational records file.